

1 Texas Board of Occupational Therapy Examiners

2 Rules Committee Meeting  
3 September 1, 2011  
4 333 Guadalupe St #2-10  
5 Austin, TX 78701  
6 2:00 PM  
7  
8

9 Committee Members Present: Kathleen Hill, COTA, Chair  
10 Pamela Nelon, Public member  
11 Todd Novosad, OTR, Alternate Member  
12

13 Staff Present: Augusta Gelfand, OT Coordinator  
14 Mark Turek, Chief Investigator  
15 Cynthia Machado, Licensing Manager  
16

17 **I. Call to Order**

18 Kathleen Hill called the committee roll and established that a quorum existed. The meeting was  
19 called to order at 2:07 PM.  
20

21 **2. Public Comment**

22 No public Comment  
23

24 **3. Approval of the Minutes of February 5, 2011**

25 Motion: To approve the minutes as written

26 Motion by: Pamela Nelon

27 Second: DeLana Honaker

28 Motion passed.  
29

30 **4. Discussion and possible amendments:**

31 **a. §362.1, Definitions, to review inconsistencies**

32 There is a definition for "intervention" in our rules, but not for "treatment." DeLana suggested we  
33 substitute the word "intervention" for the word "treatment" whenever we find it in rule.  
34

35 **b. §364.2, Initial License by Examination, to add a requirement for proof of**  
36 **Texas score report before issuance of a license; and §364.3, Temporary**  
37 **License, to add a requirement for proof of Texas score report ordered**  
38 **before issuance of a temporary license.**

39 Motion: To amend §364.2 and §364.3 as discussed

40 Made by: Pamela Nelon

41 Second: DeLana Honaker

42 Motion passed  
43

44 **c. §369.3, Use of Titles to include an exception for publication style**

45 The committee discussed an exception, but the rule will be taken to the board for further  
46 discussion.  
47

48 **d. §370.3. Restoration of a Texas license to amend language**

49 Motion: To amend §370.3 as discussed

50 Made by: DeLana Honaker

51 Second: Pamela Nelon

52 Motion passed.  
53

54 Todd Novosad joined the meeting at 3:50PM.  
55  
56

1           **e.       §372.1, Provision of Services, to provide clarification**

2       The board discussed language in Plan of Care, Discharge, Documentation, and worked on the  
3       wording.

4       Motion:        To amend the language as discussed

5       Made by:       DeLana Honaker

6       Second:       Todd Novosad

7       Motion passed.

8

9           **f.       §373.3, Supervision of a Licensed Occupational Therapy Assistant**

10      Motion:        To amend §373.3 to add a possible audit of supervision logs

11      Made by:       Todd Novosad

12      Second:       Pamela Nelon

13      Motion passed.

14

15      **5.       Discussion and possible action about NBCOT Score Reports and how the scores**  
16      **received from the NBCOT are acquired and its impact on the Board's statistics.**

17      DeLana suggested the committee ask the board if they want to write a rule about requiring extra  
18      remediation for 3 or more attempts without passing the national examination.

19

20      **6.       Discussion and possible action on future meeting dates and agenda items**

21      The Committee will meet as needed.

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23      **7.       Adjournment**

24      The Rules Committee adjourned at 5:01 PM.

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26      The minutes were approved on: September 7, 2012

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