

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13

**Texas Board of Physical Therapy Examiners**

**EDUCATION  
Committee Meeting**

**333 Guadalupe, Suite 2-510  
Austin, Texas 78701**

**September 5, 2013  
3:00 p.m.**

---

14  
15 **Members Present:**        **Kathleen Luedtke-Hoffman, PT, Chair**  
16                                    **Karen Gordon, PT**  
17                                    **Melinda Rodriguez, PT**  
18                                    **René Peña**

19  
20 **Staff:**                        Nina Hurter, PT Coordinator  
21                                    Cindy Machado, Licensing Manager  
22                                    Marilyn Hartman, Assistant Licensing Manager

23  
24 **Guests:**                     *Stacey Mather, TPTA*  
25                                    *Amber Townsley, TPTA*  
26

---

- 27  
28 A. Call to order  
29 B. Public comment  
30 C. Approval of minutes from the May 2, 2013 meeting  
31 D. Discussion and possible action on the TPTA Continuing Competence Approval Program (CCAP) report  
32 E. Discussion and possible action on proposing changes to §341.2, Requirements for Renewal, and §341.3,  
33     Qualifying Continuing Competence Activities  
34 F. Discussion and possible action on a request for a waiver of TOEFL requirements by Shih-Chiao Tseng  
35 G. Discussion and possible action on a request for a CC waiver, as per §341.5, Waiver of Continuing  
36     Competence Units  
37 H. Discussion and possible action on future meeting dates and agenda items  
38 I. Adjournment  
39  
40  
41
-

1  
2 **A. Call to order**  
3

4 Dr. Luedtke-Hoffman called roll and determined a quorum was present. She called the meeting to order at 3:02  
5 p.m.  
6

7 **B. Public comment**  
8

9 There was no public comment.  
10

11 **C. Approval of minutes from the May 2, 2013 meeting**  
12

13 *Motion: To approve the minutes as submitted.*  
14 *Made by: René Peña*  
15 *Second: Karen Gordon*

16 *Motion passed unanimously.*  
17

18 **D. Discussion and possible action on the TPTA Continuing Competence Approval Program (CCAP)**  
19 **report**  
20

21 Ms. Mather introduced Amber Townsley, the new CCAP Coordinator, who will take over all daily operations of the  
22 program. (Ms. Mather will continue to oversee the program as its Administrator.) She summarized all of the  
23 information and questions in the CCAP report and announced that TPTA would be updating their website soon to  
24 make the CCAP interface more user-friendly. She also reported that TPTA had seen an increase in requests for  
25 expedited course approvals from individuals, and were preparing to launch an expedited process for sponsors.  
26 The Committee did the following:

- 27 i Approved the use of "TX" modifiers on approval numbers to make it identifiable as a Texas approval number.
- 28 i Approved a proposed fee increase for course approval which will be used to fund improvements to the CCAP  
29 technology. The Committee noted that this would require a change to the MOU with the TPTA, which could be  
30 done at the next meeting.
- 31 i Discussed that it would be appropriate for TPTA to apply for Accredited Provider status, but that districts could  
32 only offer courses under that provider number if the TPTA main office had oversight over the courses.
- 33 i Discussed "massive online courses" (MOOCS) and whether they were appropriate for approval as CE courses  
34 or as college courses. TPTA agreed to bring more information about MOOCS to the next meeting.
- 35 i Agreed to discuss what qualifies as "self-promotion" at the next meeting.
- 36 i Agreed to allow grading scales equivalent to the traditional A-F scale for approved courses, and to add that  
37 terminology to the revision of §341.3.
- 38 i Decided that automatic approval numbers granted to certain CC activities (eg, tDPT courses, course  
39 development at CAPTE-accredited programs) should be tied only to the type of activity, not to the provider.

40  
41 Dr. Luedtke-Hoffman reordered the agenda.  
42

43 **F. Discussion and possible action on a request for a waiver of TOEFL requirements by Shih-Chiao**  
44 **Tseng**  
45

46 Ms. Tseng asked that the Board consider her hours in graduate studies as meeting the "four years of secondary or  
47 post-secondary education" exemption, suggesting that studying at the graduate level actually provided more  
48 experience with the language than studying at the high school level. The Committee discussed the history of the  
49 exemption, which was created originally for applicants who had completed all of their secondary education in the  
50 US and then attended foreign PT programs; the exemption is based on the immersion in the language that occurs  
51 during that period of education. Applicants who want to qualify for the exemption must have four full years in the  
52 classroom. The Board interprets the hours granted by an institution an approximation of the actual time spent in a  
53 classroom with students and teacher. The Committee did not grant an exemption to Ms. Tseng.  
54

55 **G. Discussion and possible action on a request for a CC waiver, as per §341.5, Waiver of Continuing**  
56 **Competence Units**  
57

58 The Committee reviewed the materials submitted by the licensee, and granted the waiver of CCUs for the period.  
59

60 *Motion: To grant the waiver of CCUs as requested.*

1           *Made by:*       Gary Gray  
2           *Second:*       Melinda Rodriguez

3 *Motion passed unanimously.*  
4

5 **E. Discussion and possible action on proposing changes to §341.2, Requirements for Renewal, and**  
6 **§341.3, Qualifying Continuing Competence Activities**  
7

8 The amendments, as drafted by the Committee at the last meeting, move information about the requirement for a  
9 course covering ethics and professional responsibility and the requirement for approval by the board-approved  
10 organization to this section from §341.3, Qualifying Continuing Competence Activities, and update the definition of  
11 continuing competence. They also modify and add to the information that activity sponsors/providers should use  
12 in publicity and on certificates of completion regarding approval by the board. The Committee also added a  
13 section stating that approval for a course is not transferrable from one sponsor or provider to another.  
14

15           *Motion:*        To recommend changes to §341.2 as edited by the Committee.

16           *Made by:*       Karen Gordon

17           *Second:*       Melinda Rodriguez

18 *Motion passed unanimously.*  
19

20 The amendments, as drafted by the Committee at the last meeting, revise the list of activities that qualify for  
21 credit, and reflect that information about ethics/professional responsibility courses and sponsor requirements was  
22 moved to §341.2. The Committee changed the name of “traditional on-site programs” to “live programs.” The  
23 Committee also recommended making the changes effective on February 1, 2014, affecting licenses renewed  
24 after that date. TPTA stated that it would notify sponsors and providers of the new rules and proposed effective  
25 date.  
26

27           *Motion:*        To recommend changes to §341.3 as edited by the Committee.

28           *Made by:*       Karen Gordon

29           *Second:*       René Peña

30 *Motion passed unanimously.*  
31

32 **H. Discussion and possible action on future meeting dates and agenda items**  
33

34 The Committee suggested a review of the criteria as set out in §341.2 regarding the criteria continuing education  
35 courses must meet to qualify for approval.  
36

37 **I. Adjournment**  
38

39           *Motion:*        To adjourn the meeting.

40           *Made by:*       Karen Gordon

41           *Second:*       Melinda Rodriguez

42 *Motion passed unanimously.*  
43

44 Dr. Luedtke-Hoffman adjourned the meeting at 5:23 p.m.  
45

---

46  
47 **Date reviewed by the Committee: 1/16/2014**

48 **Action taken by the Committee: approved as submitted.**