

1 Texas Board of Occupational Therapy Examiners

2 Rules Committee Meeting

3 September 7, 2012

4 333 Guadalupe St #2-10

5 Austin, TX 78701

6 9:00 AM

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8
9 Committee Members Present: DeLana Honaker, OTR, PhD, Member
10 Todd Novosad, OTR, Alternate Member
11 Angela Sieffert, COTA, Alternate Member
12

13 Staff Present: Augusta Gelfand, OT Coordinator
14 Cynthia Machado, Licensing Manager
15

16 **I. Call to Order**

17 Todd Novosad called the committee roll and established that a quorum existed. The meeting
18 was called to order at 9:34 PM.
19

20 **2. Public Comment**

21 There was no public comment
22

23 **3. Approval of the Minutes of September 1, 2011**

24 Motion: To approve the minutes as written

25 Motion by: Angela Sieffert

26 Second: DeLana Honaker

27 Motion passed.
28

29 **4. Discussion and possible amendments:**

30 The Committee discussed amendments to these rules which had to do with late facility
31 renewal, and restoration of a facility with an expired registration.

32 a. **§376.4, Requirements for Registered Facilities**

33 b. **§374.6, Renewal of Registration**

34 c. **§376.8, Restoration of Registration**

35 Motion: To amend §374.4 and §374.6 and §476.8 as discussed

36 Made by: DeLana Honaker

37 Second: Angela Sieffert

38 Motion passed
39

40 **5. Discussion and possible action on email from a licensee about supervision**
41 **through electronic means.**

42 The committee discussed the subject, but needed to postpone the discussion for the next
43 committee meeting.
44

45 **6. Discussion and possible action on future meeting dates and agenda items**

46 The Committee will meet as needed.
47

48 **7. Adjournment**

49 The Rules Committee adjourned at 9.54AM
50

51 The minutes were approved on: May 16, 2013