

1 EXECUTIVE COUNCIL OF PHYSICAL THERAPY AND  
2 OCCUPATIONAL THERAPY EXAMINERS  
3 QUARTERLY MEETING  
4 August 15, 2008, 10:00 AM

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6 333 Guadalupe, Ste. 2-510  
7 Austin, TX 78701  
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10 Persons Present: Council Members:

11 **Roger Matson, Chair**  
12 **Daniel Reyna, Public Member**  
13 **Melinda Rodriguez, PT**  
14 **Stephanie Johnston, OTR**

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16 *Absent Council Member:* **Pamela Nelon, Public Member**

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18 Staff:

19 John Maline, *Executive Director*  
20 Augusta Gelfand, *OT Board Coordinator*  
21 Jennifer Jones, *Executive Assistant*  
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26 **I. Call to Order.**

27 At 10:13 a.m., Mr. Roger Matson, Presiding Officer, called the meeting to order.  
28 Mr. Matson called the roll, and determined that there was a quorum.  
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31 **II. Public Comment.**

32 There was no public comment.  
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35 **III. Approval of minutes of April 25, 2008 Executive Council meeting.**

36 The minutes were approved with no corrections.  
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38 **Motion: To approve the minutes of April 25, 2008 Executive Council meeting as**  
39 **found in Tab 3 with no corrections.**

40 **Made by: Melinda Rodriguez**

41 **Second: Daniel Reyna**

42 **3 ayes, motion passed.**  
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45 **IV. Discussion and possible action on Executive Director's Report, concerning**  
46 **fiscal and budgetary matters, quarterly performance measures, biannual budget**  
47 **planning process, potential legislative issues, agency personnel, ongoing**  
48 **projects, and other agency business.**

49 Mr. Maline presented a report to the council that covered the current FY2008 budget  
50 and funds collected and deposited to the Treasury. He also covered the performance

1 measures, discussed the Strategic Plan that was passed out to members earlier, and  
2 status of the project to digitize all agency records. Questions were asked of him, all of  
3 which he answered.  
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6 **V. Review and possible action on rule amendment proposed by the Texas  
7 Board of Occupational Therapy Examiners as follows: §362.1, Definitions.**

8 Ms. Johnston and Ms. Gelfand gave a synopsis of the proposed amendment and the  
9 rationale the OT Board used to make the proposed changes. There were several  
10 questions asked of Ms. Johnston and Ms. Gelfand by other council members, all of  
11 which were answered.

12 **Made by: Daniel Reyna**  
13 **Second: Stephanie Johnston**  
14 **3 ayes, motion passed.**  
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16 **VI. Presiding Officer's Report.**

17 Mr. Matson did not give a report.  
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19 **VII. Discussion and possible action on scheduling future Executive Council meeting  
20 dates, and items for future consideration.**

21 The next Executive Council meeting is scheduled for December 5, 2008, 10:00 am,  
22 Driftwood, Texas, location TBA. In the event that location does not work out, the  
23 meeting will be held at the agency board room.  
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25 **VIII. Adjournment.**

26 The meeting was adjourned at 11:17 a.m.  
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41 **DATE REVIEWED BY THE COUNCIL: 12/05/08**

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43 **ACTION TAKEN BY THE COUNCIL: Approved with no changes**