

Texas Board of Occupational Therapy Examiners

BOARD MEETING

November 2, 2012

Renaissance Hotel, Room San Saba

9721 Arboretum Blvd.

10:00AM

Members Present: Catherine Benevidez, OT
Will Hale, Public Member
DeLana Honaker, OTR
Stephanie Johnston, OTR
Pamela Nelon, Public Member
Todd Novosad, OTR
Angela Sieffert, OTA

Members Absent: Judith Chambers, Public Member
Kathleen Hill, COTA

Staff: John Maline, Executive Director
Kara Holsinger, Assistant Attorney General
Mark Turek, Chief Investigator
Augusta Gelfand, OT Coordinator
Cynthia Machado, Licensing Manager

Guest: Bridgett Piernik-Yoder, OTR, Chair of TOTA's Standards & Practice

1. Call to Order

The meeting was called to order at 10:01 AM by Stephanie Johnston, Presiding Officer.

2. Public comment

There was no public comment.

3. Approval of Minute of September 7, 2012

Motion: To adopt the minutes as written

Motion by: DeLana Honaker

Second Angela Sieffert

Motion passed.

4. Discussion and possible action on Executive Director's Report concerning fiscal and budgetary matters, performance measure, ongoing projects, agency personnel matters, and other agency business

John Maline briefed the Board on the recent budgetary conference held for agency executive directors. The conference covered upcoming issues for the upcoming session and way the costs have been viewed. Mr. Maline reviewed some personnel issues since the last board meeting which included the absence of two of the three in the Accounting Department. He covered the performance measures and how the number of licensees has doubled over the years and the number of staff has remained the same. He plans to ask in his appropriations for a third investigator as the number of investigations has grown with the number of licensees.

The board took a break at 10:46AM and reconvened at 10:55AM

5. Investigation Committee Report

- a. **Discussion and possible action on agreed orders for case #s:** 12-022; 12-168; 12-169; 12-204; 13-008; and 13-110.

The board ratified the agreed orders for 13-008; 13-010; 12-169 (DeLana Honaker was recused from the vote); 12-204; and 12-168.

- b. **Discussion and possible action on Investigation Committee meeting of October 19, 2012**

The Investigation Committee reviewed 54 cases which resulted in 4 agreed orders, and held one informal conference.

- c. **Discussion and possible action on investigative activities to date**

Mr. Turek discussed his travel for school presentations and investigations. He reported that there were 75 cases in 2003 and there were 236 in 2012. Lastly Mark told the Board that the scanned agreed orders are now online as pdfs that the public, the employers or the licensee can read or print for themselves and not need staff assistance.

6. Education Committee Report

Todd Novosad reported that the Education Committee had discussed how to write the Jurisprudence (JP exam) questions according to DeLana's examples and outline and had assigned the questions to the committee members.

7. Discussion and possible action on email from licensee about supervision through electronic means.

The board discussed the advantage of using electronic means such as Skype for the general communication, but not for the face-to face hours for OTA supervision. This led to a conversation about telecommunication and patient privacy issues, and the possibility of the professional not being a Texas licensee.

8. Discussion and possible action on the OT Coordinator's Report. The Coordinator's Report may concern any items listed on the agenda and events that have occurred between this meeting and the Board's last meeting.

Ms Gelfand pointed out her written report, the copy of the published rules and one public comment,. She discussed issues with the website and asked for any corrections to the board roster.

9. Discussion and possible action on the Presiding Officer's Report. The Presiding Officer's report may concern any item listed on the agenda and on events that have occurred between this meeting and the Board's last meeting

Ms. Johnston reported on her attendance at the NBCOT conference. She was impressed with their online look-up of competency evaluations; and how much we do in Texas that other states don't do. She stated a short board meeting scheduled for the morning of January 25, 2013 before the scheduled Executive Council Board Meeting so the proposed rules can be passed, otherwise they will expire before the next scheduled Board meeting. Ms Johnston mentioned that she and Ms Honaker have a TOTA conference presentation about the work of the Board on November 3, 2012.

10. Discussion and possible action on scheduling future board meeting dates and agenda items for future consideration

The Board chose May 17, 2013.

11. Adjournment was at 11:57AM

Minutes adopted on: May 17, 2013