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**Texas Board of Physical Therapy Examiners**

**RULES AND PRACTICE  
Committee Meeting**

**333 Guadalupe, Suite 2-510  
Austin, Texas 78701**

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**August 11, 2016  
3:00 pm**

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13 **Members Present:** Harvey Aikman, PT, Chair  
14 Gary Gray, PT  
15 Jeff Tout, PT  
16 Philip Vickers, Public Member

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18 **Staff:** Karen Gordon, PT Coordinator  
19 Mark Turek, Chief Investigator  
20 Cindy Machado, Licensing Manager  
21 Michael Briscoe, Assistant Licensing Manager  
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23 **Legal Counsel:** Kara Holsinger, Assistant Attorney General  
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25 **Guests:** Kathleen Manella, PT, Texas Physical Therapy Association (TPTA) Liaison  
26 Stacey Mather, TPTA Staff  
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28 **Agenda**

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30 A. Call to order.  
31 B. Public comment.  
32 C. Approval of minutes from the April 28, 2016 meeting.  
33 D. Discussion and possible action on proposing the addition of §323.4. Acquisition of Services.  
34 regarding outsourcing services and a Request for Proposal (RFP) process.  
35 E. Discussion and possible action on proposing changes to §321.1. Definitions including adding “direct  
36 physical therapist-to-patient interaction.  
37 F. Discussion and possible action on proposing changes to §322.1. Provision of Services, regarding  
38 adding (f) Telehealth.  
39 G. Discussion and possible action on future meeting dates and agenda items.  
40 H. Adjournment.  
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42  
43 **A. Call to Order**

44  
45 Harvey Aikman, Chair called the roll and determined a quorum was present. He called the meeting to  
46 order at 3:01 p.m.  
47

48 **B. Public comment**

49  
50 There was no public comment.  
51

52 **C. Approval of minutes from the April 28, 2016 meeting**

53  
54 Motion: To approve the minutes as submitted.

1 Made by: Gary Gray  
2 Second: Jeff Tout  
3 Motion passed unanimously.  
4

5 **D. Discussion and possible action on proposing the addition of §323.4. Acquisition of Services.**  
6 **regarding outsourcing services and a Request for Proposal (RFP) process.**  
7

8 Mr. Aikman presented draft language for the addition of §323.4. Acquisition of Services which would  
9 authorize the Board to outsource services utilizing the Request for Proposal (RFP) process. After  
10 discussion and input from legal counsel, the draft language was modified and the name of the section  
11 was changed to §323.4. Request for Proposals for Outsourced Services.  
12

13 Motion: To recommend proposing the addition of §323.4. Request for Proposals for  
14 Outsourced Services

15 Made by: Gary Gray  
16 Second: Jeff Tout

17 Motion passed unanimously.  
18

19 **E. Discussion and possible action on proposing changes to §321.1. Definitions including**  
20 **Adding “direct physical therapist-to-patient interaction.”**  
21

22 The Committee discussed whether or not “direct physical therapist-to-patient interaction” needed to be  
23 defined as the result of the changes to §322.1. Provision of Service (d) Reevaluation. The Committee  
24 decided that it was not necessary to add a definition and took no action.  
25

26 **F. Discussion and possible action on proposing changes to §322.1., Provision of Services,**  
27 **regarding (f) Telehealth.**  
28

29 Mr. Aikman acknowledged the additional resource material regarding telehealth that was provided by  
30 staff and TPTA regarding telehealth. After discussion, the committee took no action but agreed to keep  
31 the item on the agenda.  
32

33 **G. Discussion and possible action on future meeting dates and agenda items.**  
34

35 The Committee set the next committee meeting for October 27, 2016; and agreed to continue Telehealth  
36 as an agenda item.  
37

38 **H. Adjournment.**  
39

40 Motion: To adjourn the meeting.  
41 Made by: Philip Vickers  
42 Second: Jeff Tout

43 Motion passed unanimously.  
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45 Mr. Aikman adjourned the meeting at 4:26 p.m.  
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48 **Date reviewed by the Committee:** 04/20/2017  
49 **Action taken by the Committee:** approved as submitted