

1 **The Executive Council of Physical Therapy and Occupational Therapy Examiners**  
2 **Council Meeting**  
3 **August 11, 2023**  
4 **1801 N Congress Avenue, Suite 10.900**  
5 **Austin, TX 78701**  
6 **8:30 AM**  
7

8 This meeting will be held by videoconference call pursuant to Texas Government Code  
9 §551.127. The member presiding over the meeting will be physically present at the  
10 location of the meeting listed above and will preside over the meeting at that location.  
11 The meeting will be accessible to the public at the physical location listed above.  
12 Members of the public may also participate in this meeting by videoconference call,  
13 using the following URL: <https://zoom.us/j/92731499378>. For all individuals entering the  
14 meeting room, if you are not feeling well or were possibly exposed to COVID-19, please  
15 stay at home. An audio recording of the meeting will be available upon request after  
16 August 17, 2023. To obtain a copy of the recording, please email [info@ptot.texas.gov](mailto:info@ptot.texas.gov).  
17 The Executive Council of Physical Therapy and Occupational Therapy Examiners may  
18 discuss and/or take action on any of the following agenda items. The Council may go  
19 into executive session on any agenda item listed below as authorized by the Open  
20 Meetings Act, Texas Government Code chapter 551.

21  
22  
23 **Persons present:**  
24 **Council Members**

**Manoranjan Mahadeva**, Presiding Officer  
**Stephanie Johnston**, OTR  
**Harvey Aikman**, PT  
**Eddie Jessie**, OT Board Public Member  
**Donivan Hodge**, PT Board Public Member

25  
26  
27  
28  
29  
30 **Staff:**

**Ralph Harper**, Executive Director  
**Karen Gordon**, PT Board Coordinator  
**Lea Weiss**, OT Board Coordinator  
**Amy Carter**, Director of Enforcement  
**Adriana Delgado**, Licensing Manager  
**Randall Glines**, Staff Services Officer  
**Rosalind Hunt**, OAG Assigned Counsel  
**John Monk**, Texas Health Professions  
Council

31  
32  
33  
34  
35  
36  
37  
38  
39  
40 **I. Call to order**

41  
42 At 8:31 a.m., Manoranjan Mahadeva called the meeting to order from the  
43 Conference Room at 1801 Congress Avenue. A roll call determined that  
44 there was a quorum.

45  
46  
47 **II. Excusing council member absences**

48  
49                   There were no absent council members.

50  
51  
52 **III.     Public comment**

53  
54                   There was no public comment.

55  
56  
57 **IV.     Minutes of May 11, 2023 meeting**

58  
59                   **Motion: To approve without changes minutes of May 11, 2023**  
60                   **Executive Council meeting**

61  
62                   **Made by: Harvey Aikman**  
63                   **Second: Donivan Hodge**  
64                   **Motion passed.**

65  
66  
67 **V.     Executive Director's Report concerning fiscal and budgetary matters,**  
68 **performance measures, ongoing projects, agency personnel matters,**  
69 **recent and current legislation, and other agency business**

70  
71                   Ralph Harper briefed the Executive Council on fiscal and budgetary  
72                   matters, performance measures, ongoing projects, agency personnel  
73                   matters, recent and current legislation, and other agency business.

74  
75  
76 **VI.     Approval for the Texas Board of Physical Therapy Examiners to publish in**  
77 **the Texas Register proposed amendments to 22 TAC §329.1. General**  
78 **Licensure Requirements and Procedures. pertaining reporting of contact**  
79 **information of applicants and licensees**

80  
81                   Harvey Aikman discussed agenda item VI.

82  
83                   **Motion: to approve proposed rules §329.1 relating to General**  
84 **Licensure Requirements and Procedures, for submission for**  
85 **publication in the Texas Register**

86  
87                   **Made by: Stephanie Johnston**  
88                   **Second: Donivan Hodge**  
89                   **Motion passed.**

90  
91  
92 **VII.    Approval for the Texas Board of Physical Therapy Examiners to**  
93 **publish in the Texas Register proposed amendments to 22 TAC**

94 **§329.6. Licensure by Endorsement and §329.7. Exemptions from**  
95 **Licensure pertaining to military service member licensure exemption**

96  
97 Harvey Aikman discussed agenda item VII.

98  
99 **Motion: to approve proposed rules §329.6 relating to Licensure by**  
100 **Endorsement and §329.7 relating to Exemptions from Licensure**  
101 **pertaining to military service member licensure exemption, for**  
102 **submission for publication in the Texas Register**

103  
104 **Made by: Stephanie Johnston**

105 **Second: Donivan Hodge**

106  
107 **Motion passed.**

108  
109  
110 **VIII. Approval for the Texas Board of Occupational Therapy Examiners to**  
111 **publish in the Texas Register proposed changes to the following rules in 40**  
112 **TAC (Texas Administrative Code) including with regard to legislation**  
113 **passed during the 88th Legislative Session and the designation of an**  
114 **address of record and the recognition of out-of-state license of a military**  
115 **service member or military spouse:**

116 **A. §364.5. Recognition of Out-of-State License of Military Spouse**

117 **B. §368.1. Open Records**

118 **C. §369.2. Changes of Name or Contact Information**

119 **D. §370.1. License Renewal**

120  
121 Lea Weiss discussed agenda item VIII.

122  
123 **Motion: to approve proposed rules §364.5. relating to Recognition of**  
124 **Out-of-State License of Military Spouse, §368.1. relating to Open**  
125 **Records, §369.2. relating to Changes of Name or Contact**  
126 **Information, and §370.1. relating to License Renewal for submission**  
127 **for publication in the Texas Register**

128  
129 **Made by: Harvey Aikman**

130 **Second: Eddie Jessie**

131  
132 **Motion passed.**

133  
134  
135 **IX. Presiding Officer's Report regarding events concerning the Executive**  
136 **Council of Physical Therapy and Occupational Therapy Examiners**  
137

138 Mano Mahadeva gave recognition to the Executive Council, the PT and  
139 OT Boards, OAG Assigned Counsel and the agency staff for their  
140 continued efforts.

141  
142

143 **X. Future Executive Council meeting dates and agenda items**

144

145 The next Executive Council meeting was tentatively scheduled for  
146 November 10, 2023 at 8:30 a.m.

147

148

149 **XI. Personnel matters regarding the appointment, employment, compensation,  
150 evaluation, reassignment, duties, discipline, or dismissal of the Executive  
151 Director of the Executive Council of Physical Therapy and Occupational  
152 Therapy Examiners.**

153

154 The Executive Council went into Executive Session at 8:50 a.m.

155

156 **No action was taken in Executive Session**

157

158 The Executive Council went into Open Meeting at 9:18 a.m.

159

160 **Motion: To approve 8% increase in the annual salary for the fiscal  
161 year 2024, along with a 3.31% increase in annual salary for the fiscal  
162 year 2025, for Ralph Harper Executive Director**

163

164 **Made by: Harvey Aikman**

165 **Second: Donivan Hodge**

166 **Motion passed.**

167

168

169 **XII. Adjournment**

170

171 The meeting was adjourned at 9:23 a.m.

172

173

174 **DATE REVIEWED BY THE COUNCIL: November 10, 2023**

175

176

177 **ACTION TAKEN BY THE COUNCIL: Approved as written**