

**Legislative Appropriations Request**  
**For Fiscal Years 2026 and 2027**

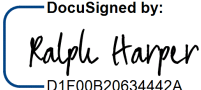
**Submitted to the**  
**Governor’s Office of Budget and Planning**  
**And the Legislative Budget Board**

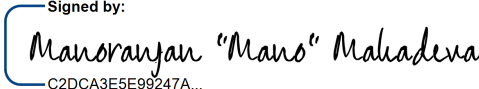
**By**

**The Executive Council of Physical Therapy and Occupational Therapy Examiners**

| <b>Council Member</b>                  | <b>Term Ending</b> | <b>Hometown</b>  |
|----------------------------------------|--------------------|------------------|
|                                        | <b>February 1,</b> |                  |
| <b>Manoranjan “Mano” Mahadeva</b>      | <b>2025</b>        | <b>Frisco</b>    |
| <b>Presiding Officer</b>               |                    |                  |
| <b>Stephanie Johnston, OTR</b>         | <b>2027</b>        | <b>Magnolia</b>  |
| <b>Eddie Jessie, OT Public Member</b>  | <b>2025</b>        | <b>Houston</b>   |
| <b>Harvey Aikman, PT</b>               | <b>2027</b>        | <b>McAllen</b>   |
| <b>Donivan Hodge, PT Public Member</b> | <b>2025</b>        | <b>Spicewood</b> |

**August 24, 2024**

**Submitted by:**   
\_\_\_\_\_  
Executive Director

**Approved by:**   
\_\_\_\_\_  
Presiding Officer



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# **Administrator's Statement**

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89th Regular Session, Agency Submission, Version 1  
Automated Budget and Evaluation System of Texas (ABEST)

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## **533 Executive Council of Physical Therapy & Occupational Therapy Examiners**

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### **Executive Council Members:**

Manoranjana "Mano" Mahadeva, Presiding Officer, Frisco  
Eddie Jessie, OT Board Public Member, Houston  
Stephanie Johnston, OTR, Magnolia  
Donivan Hodge, PT Board Public Member, Spicewood  
Harvey Aikman, PT, McAllen

Council member terms end February 1, 2025

### **Background Check Requirements:**

The Executive Council of Physical Therapy and Occupational Therapy Examiners (ECPTOTE) is mandated by statutory authority to conduct criminal history background checks for all applicants and licensees of physical therapists (PTs), physical therapist assistants (PTAs), occupational therapists (OTs), and occupational therapy assistants (OTAs) in Texas. This requirement is established under Texas Occupations Code Section 453.215 and Texas Occupations Code Section 454.217. In accordance with the amendments to the PT and OT Practice Acts, every individual seeking to obtain or renew a license in these professions must submit fingerprints for both state and national criminal history background checks.

### **Exempt Positions:**

The Executive Director is the only exempt position within our agency. The salary for this position is governed by the General Appropriations Act, which sets a "not-to-exceed" rate for the Executive Director's annual base salary. However, it has become apparent that the current rate is insufficient and poses a significant challenge for the agency in terms of recruiting and retaining a qualified individual for this critical role.

The "not-to-exceed" rate established for the Executive Director is out of alignment with market conditions and the rising cost of living. This misalignment will hinder the agency's ability to attract, retain or reward top talent, particularly given the competitive market for executive roles. Unlike employees classified under the State's Position Classification Plan, the Executive Director does not benefit from salary increases such as merit raises or one-time bonuses, making it even more challenging to offer a competitive compensation package.

To address these concerns, we propose an adjustment to the "not-to-exceed" rate for the Executive Director's salary. We recommend increasing the rate to \$129,765, which aligns with the maximum of the "Recommended Salary Range" as specified in the "Executive Compensation at State Agencies" report administered by the State Auditor's Office. This adjustment is essential to ensure that our compensation package remains competitive and reflective of current market conditions.

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**Purpose of Exceptional items request**

To maintain a stable and effective workforce while adapting to evolving operational needs, our agency is seeking approval of our five exceptional items. Lump sum leave payouts and targeted equity adjustments are pivotal for sustaining employee morale and reducing turnover, which are essential for workforce stability. As living costs rise, aligning salaries with market rates and cost-of-living increases is critical for retaining skilled staff and filling key positions. Additionally, fair compensation for accrued leave supports smooth transitions and bolsters morale.

Funding exceptional items for modern technologies, such as Parchment for streamlined transcript processing, DocuSign for secure electronic document management, and advanced call center software, is vital for enhancing operational efficiency and service quality. These upgrades will automate processes, reduce manual workload, and improve accuracy, contributing to better performance and stakeholder satisfaction. Replacing owned copiers with newer, leased models will further support efficient document handling and operational workflows. These strategic investments are designed to not only meet current demands but also position our agency and stakeholders for long-term success.

**EXCEPTIONAL ITEM REQUESTS (in priority order):****1. (Compensation Adjustments)**

Lump Sum Leave Payouts and targeted equity adjustments are crucial for maintaining employee morale and reducing turnover, thereby ensuring workforce stability. As living costs rise, adjusting salaries to reflect market rates and cost-of-living increases is essential for retaining skilled staff, preventing gaps in key positions, and attracting top talent. Competitive compensation helps employees sustain their standard of living while fair leave compensation supports smooth transitions and morale. These adjustments are especially important as the agency undergoes technological advancements that impact business processes, necessitating a skilled and adaptable workforce. Addressing these needs through equitable compensation ensures the agency remains competitive and retains a capable team.

**2. (Employee Training and Development)**

Ensuring employees obtain necessary certifications and possess the required knowledge is vital for regulatory compliance and operational effectiveness. Investing in training and development programs not only helps meet these requirements but also makes the organization more attractive to top talent. Well-trained employees can better address customer needs, resolve issues promptly, and deliver high-quality service, enhancing customer satisfaction and loyalty. As technology evolves, targeted training is essential for staff to adapt to new systems and tools. In a competitive job market with rising living costs, offering competitive compensation and career development opportunities is crucial. By fostering continuous learning, the agency addresses skill gaps, improves operational effectiveness, and retains skilled personnel, supporting long-term success.

**3. (Technology and System Upgrades)**

Investing in modern technologies is crucial for enhancing our agency's operational efficiency and service quality. Parchment, which handles 90% of our transcripts,

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streamlines processing by automating tasks, reducing errors, and expediting application handling. DocuSign enables secure electronic signatures and automates document workflows, cutting processing times and administrative costs while improving compliance and protecting against fraud. The new DIR call center software enhances customer interaction management with efficient call routing and performance analytics, thereby improving service quality and reducing downtime. Replacing our copiers with leased models ensures more reliable document handling, less maintenance, and better performance. Together, these upgrades represent a strategic investment in modernizing our operations and positioning our organization for future success.

**4. (Exempt Position Compensation)**

The Executive Director is the sole exempt position within our agency, and its salary is constrained by the General Appropriations Act, which imposes a "not-to-exceed" limit for the annual base salary. This rate, however, is increasingly inadequate, creating significant challenges for the agency in recruiting, retaining, and rewarding a qualified candidate for this pivotal role. The established salary cap is misaligned with current market conditions and the rising cost of living, impeding our ability to attract and keep top talent, especially in a competitive executive job market. Unlike other employees covered under the State's Position Classification Plan, the Executive Director does not receive merit raises or bonuses, further complicating efforts to offer a competitive compensation package.

**5. (HEALTH PROFESSIONS COUNCIL)**

HPC is funded by its member agencies, and as HPC's cost rise, the proportional financial contribution required from each member agency also increases.

**6. (Texas.gov Increase)**

The Texas.gov is a pass-through from the ECPTOTE to DIR for the purpose of funding Texas Online. As the estimated costs for Texas.gov increase, they reduce the available General Revenue (GR) funding for the agency.

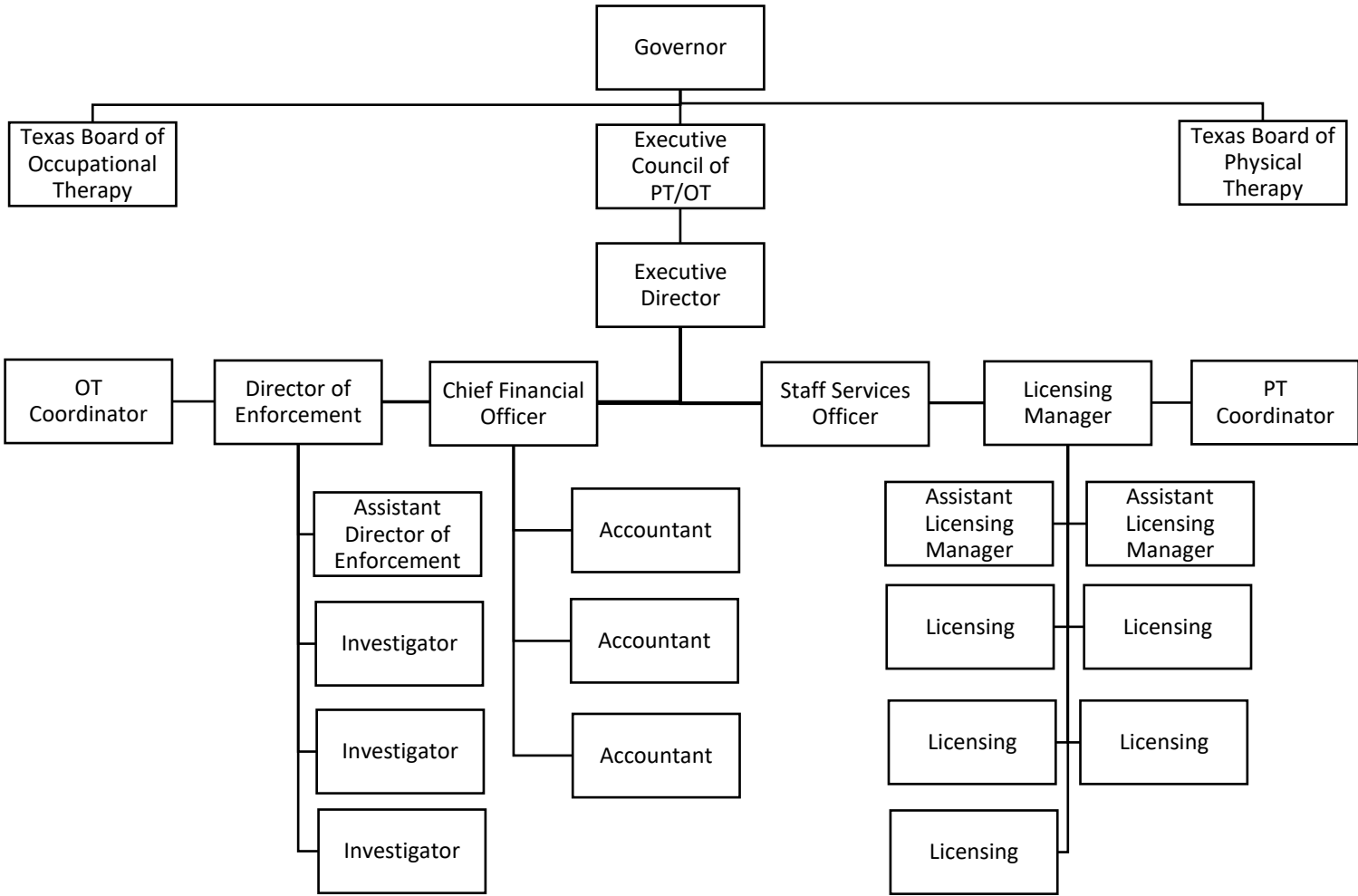
Ralph Harper  
Executive Director  
Executive Council of Physical Therapy &  
Occupational Therapy Examiners  
333 Guadalupe Street  
Ste 2-510  
Austin, TX 78701





# Organization Chart

## Executive Council of Physical Therapy and Occupational Therapy Examiners





# CERTIFICATE

**Agency Name** Executive Council of Physical Therapy & Occupational Therapy Examiners

This is to certify that the information contained in the agency Legislative Appropriations Request filed with the Legislative Budget Board (LBB) and the Office of the Governor, Budget and Policy Division, is accurate to the best of my knowledge and that the electronic submission to the LBB via the Automated Budget and Evaluation System of Texas (ABEST) and the PDF file submitted via the LBB Document Submission application are identical.

Additionally, should it become likely at any time that unexpended balances will accrue for any account, the LBB and the Office of the Governor will be notified in writing in accordance with House Bill 1, Article IX, Section 7.01, Eighty-eighth Legislature, Regular Session, 2023.

**Chief Executive Office or Presiding Judge**

DocuSigned by:

*Ralph Harper*

D1F08B20634442A...

Signature

Ralph A Harper

Printed Name

Executive Director

Title

08/24/2024

Date

**Board or Commission Chair**

DocuSigned by:

*Manoranjana "Mano" Mahadeva*

C2DGA3E5E90247A...

Signature

Manoranjana Mahadeva

Printed Name

Presiding Officer

Title

08/24/2024

Date

**Chief Financial Officer**

DocuSigned by:

*Ebony Holley*

FD7DBAC56368431...

Signature

Ebony Holley

Printed Name

Chief Financial Officer

Title

08/24/2024

Date

2.A. Summary of Base Request by Strategy

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89th Regular Session, Agency Submission, Version 1

Automated Budget and Evaluation System of Texas (ABEST)

533 Executive Council of Physical Therapy & Occupational Therapy Examiners

| Goal / Objective / STRATEGY                                        | Exp 2023  | Est 2024    | Bud 2025    | Req 2026    | Req 2027    |
|--------------------------------------------------------------------|-----------|-------------|-------------|-------------|-------------|
| 1 License Physical and Occupational Therapists                     |           |             |             |             |             |
| 1 Ensure License Standards for PTs and OTs                         |           |             |             |             |             |
| 1 OPERATE LICENSING SYSTEM                                         | 785,992   | 1,074,607   | 967,052     | 917,007     | 917,007     |
| 2 TEXAS.GOV                                                        | 192,621   | 177,180     | 177,180     | 194,196     | 194,196     |
| TOTAL, GOAL 1                                                      | \$978,613 | \$1,251,787 | \$1,144,232 | \$1,111,203 | \$1,111,203 |
| 2 Promote Compliance and Enforce PT and OT Practice Acts and Rules |           |             |             |             |             |
| 1 Enforce and Adjudicate PT and OT Practice Acts                   |           |             |             |             |             |
| 1 ADMINISTER ENFORCEMENT                                           | 520,899   | 579,637     | 610,231     | 632,528     | 632,528     |
| TOTAL, GOAL 2                                                      | \$520,899 | \$579,637   | \$610,231   | \$632,528   | \$632,528   |
| 3 Indirect Administration                                          |           |             |             |             |             |
| 1 Indirect Administration                                          |           |             |             |             |             |
| 1 INDIRECT ADMINISTRATION                                          | 3,133     | 6,848       | 6,848       | 10,006      | 10,006      |

2.A. Summary of Base Request by Strategy

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533 Executive Council of Physical Therapy & Occupational Therapy Examiners

| Goal / Objective / STRATEGY                 |  | Exp 2023    | Est 2024    | Bud 2025    | Req 2026    | Req 2027    |
|---------------------------------------------|--|-------------|-------------|-------------|-------------|-------------|
| TOTAL, GOAL 3                               |  | \$3,133     | \$6,848     | \$6,848     | \$10,006    | \$10,006    |
| TOTAL, AGENCY STRATEGY REQUEST              |  | \$1,502,645 | \$1,838,272 | \$1,761,311 | \$1,753,737 | \$1,753,737 |
| TOTAL, AGENCY RIDER APPROPRIATIONS REQUEST* |  |             |             |             | \$0         | \$0         |
| GRAND TOTAL, AGENCY REQUEST                 |  | \$1,502,645 | \$1,838,272 | \$1,761,311 | \$1,753,737 | \$1,753,737 |
| METHOD OF FINANCING:                        |  |             |             |             |             |             |
| General Revenue Funds:                      |  |             |             |             |             |             |
| 1 General Revenue Fund                      |  | 1,336,123   | 1,718,305   | 1,641,344   | 1,628,737   | 1,628,737   |
| SUBTOTAL                                    |  | \$1,336,123 | \$1,718,305 | \$1,641,344 | \$1,628,737 | \$1,628,737 |
| Other Funds:                                |  |             |             |             |             |             |
| 666 Appropriated Receipts                   |  | 166,522     | 119,967     | 119,967     | 125,000     | 125,000     |
| SUBTOTAL                                    |  | \$166,522   | \$119,967   | \$119,967   | \$125,000   | \$125,000   |
| TOTAL, METHOD OF FINANCING                  |  | \$1,502,645 | \$1,838,272 | \$1,761,311 | \$1,753,737 | \$1,753,737 |

\*Rider appropriations for the historical years are included in the strategy amounts.

2.B. Summary of Base Request by Method of Finance  
89th Regular Session, Agency Submission, Version 1  
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|                                                                          |  |                                                                                |             |             |             |             |
|--------------------------------------------------------------------------|--|--------------------------------------------------------------------------------|-------------|-------------|-------------|-------------|
| Agency code: 533                                                         |  | Agency name: Executive Council of Physical Therapy & Occupational Therapy Exan |             |             |             |             |
| METHOD OF FINANCING                                                      |  | Exp 2023                                                                       | Est 2024    | Bud 2025    | Req 2026    | Req 2027    |
| <u>GENERAL REVENUE</u>                                                   |  |                                                                                |             |             |             |             |
| <u>1</u> General Revenue Fund                                            |  |                                                                                |             |             |             |             |
| REGULAR APPROPRIATIONS                                                   |  |                                                                                |             |             |             |             |
| Regular Appropriations from MOF Table (2022-23 GAA)                      |  |                                                                                |             |             |             |             |
|                                                                          |  | \$1,303,164                                                                    | \$0         | \$0         | \$0         | \$0         |
| Regular Appropriations from MOF Table (2024-25 GAA)                      |  |                                                                                |             |             |             |             |
|                                                                          |  | \$0                                                                            | \$1,718,305 | \$1,641,344 | \$0         | \$0         |
| Regular Appropriations from MOF Table                                    |  |                                                                                |             |             |             |             |
|                                                                          |  | \$0                                                                            | \$0         | \$0         | \$1,628,737 | \$1,628,737 |
| RIDER APPROPRIATION                                                      |  |                                                                                |             |             |             |             |
| Art IX, Sec 9.05, Texas.gov Project: Occupational Licenses (2022-23 GAA) |  |                                                                                |             |             |             |             |
|                                                                          |  | \$33,021                                                                       | \$0         | \$0         | \$0         | \$0         |
| Comments: excess collected over estimated amount                         |  |                                                                                |             |             |             |             |
| TRANSFERS                                                                |  |                                                                                |             |             |             |             |
| SB 30, 88th Leg, Regular Session                                         |  |                                                                                |             |             |             |             |
|                                                                          |  | \$9,000                                                                        | \$0         | \$0         | \$0         | \$0         |

2.B. Summary of Base Request by Method of Finance  
89th Regular Session, Agency Submission, Version 1  
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|                                                                                                                                                                                           |                      |                                                                                |             |             |             |             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|--------------------------------------------------------------------------------|-------------|-------------|-------------|-------------|
| Agency code: 533                                                                                                                                                                          |                      | Agency name: Executive Council of Physical Therapy & Occupational Therapy Exan |             |             |             |             |
| METHOD OF FINANCING                                                                                                                                                                       |                      | Exp 2023                                                                       | Est 2024    | Bud 2025    | Req 2026    | Req 2027    |
| <b><u>GENERAL REVENUE</u></b>                                                                                                                                                             |                      |                                                                                |             |             |             |             |
| Comments: adjustments in Senate Bill 30, Eighty-eighth Legislature, Regular Session, 2023.                                                                                                |                      |                                                                                |             |             |             |             |
| Art IX, Sec 8.01, Acceptance of Gifts of Money                                                                                                                                            |                      |                                                                                |             |             |             |             |
|                                                                                                                                                                                           |                      | \$6,375                                                                        | \$0         | \$0         | \$0         | \$0         |
| Comments: Received Grant money For I.T. support services (APPN 27801)                                                                                                                     |                      |                                                                                |             |             |             |             |
| LAPSED APPROPRIATIONS                                                                                                                                                                     |                      |                                                                                |             |             |             |             |
| Regular Appropriations from MOF Table (2022-23 GAA)                                                                                                                                       |                      |                                                                                |             |             |             |             |
|                                                                                                                                                                                           |                      | \$(15,437)                                                                     | \$0         | \$0         | \$0         | \$0         |
| Comments: The lapsed funds can be attributed to cost savings from the use of virtual meetings, specifically in terms of reduced travel expenses, and a vacant position within the agency. |                      |                                                                                |             |             |             |             |
| TOTAL,                                                                                                                                                                                    | General Revenue Fund | \$1,336,123                                                                    | \$1,718,305 | \$1,641,344 | \$1,628,737 | \$1,628,737 |
| TOTAL, ALL                                                                                                                                                                                | GENERAL REVENUE      | \$1,336,123                                                                    | \$1,718,305 | \$1,641,344 | \$1,628,737 | \$1,628,737 |

**OTHER FUNDS**

666 Appropriated Receipts  
REGULAR APPROPRIATIONS

2.B. Summary of Base Request by Method of Finance  
89th Regular Session, Agency Submission, Version 1  
Automated Budget and Evaluation System of Texas (ABEST)

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|                                                                   |                       |                                                                                |             |             |             |             |
|-------------------------------------------------------------------|-----------------------|--------------------------------------------------------------------------------|-------------|-------------|-------------|-------------|
| Agency code: 533                                                  |                       | Agency name: Executive Council of Physical Therapy & Occupational Therapy Exan |             |             |             |             |
| METHOD OF FINANCING                                               |                       | Exp 2023                                                                       | Est 2024    | Bud 2025    | Req 2026    | Req 2027    |
| <u>OTHER FUNDS</u>                                                |                       |                                                                                |             |             |             |             |
| Regular Appropriations from MOF Table (2022-23 GAA)               |                       | \$90,660                                                                       | \$0         | \$0         | \$0         | \$0         |
| Regular Appropriations from MOF Table (2024-25 GAA)               |                       | \$0                                                                            | \$119,967   | \$119,967   | \$0         | \$0         |
| Regular Appropriations from MOF Table                             |                       | \$0                                                                            | \$0         | \$0         | \$125,000   | \$125,000   |
| <i>RIDER APPROPRIATION</i>                                        |                       |                                                                                |             |             |             |             |
| Art IX, Sec 12.02, Publications or Sales of Records (2022-23 GAA) |                       | \$75,862                                                                       | \$0         | \$0         | \$0         | \$0         |
| Comments: Excess appropriate receipts collected                   |                       |                                                                                |             |             |             |             |
| TOTAL,                                                            | Appropriated Receipts | \$166,522                                                                      | \$119,967   | \$119,967   | \$125,000   | \$125,000   |
| TOTAL, ALL                                                        | OTHER FUNDS           | \$166,522                                                                      | \$119,967   | \$119,967   | \$125,000   | \$125,000   |
| GRAND TOTAL                                                       |                       | \$1,502,645                                                                    | \$1,838,272 | \$1,761,311 | \$1,753,737 | \$1,753,737 |

2.B. Summary of Base Request by Method of Finance  
89th Regular Session, Agency Submission, Version 1  
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|                                                     |     |              |                                                                   |          |          |          |
|-----------------------------------------------------|-----|--------------|-------------------------------------------------------------------|----------|----------|----------|
| Agency code:                                        | 533 | Agency name: | Executive Council of Physical Therapy & Occupational Therapy Exan |          |          |          |
| METHOD OF FINANCING                                 |     | Exp 2023     | Est 2024                                                          | Bud 2025 | Req 2026 | Req 2027 |
| FULL-TIME-EQUIVALENT POSITIONS                      |     |              |                                                                   |          |          |          |
| REGULAR APPROPRIATIONS                              |     |              |                                                                   |          |          |          |
| Regular Appropriations from MOF Table (2022-23 GAA) |     | 20.0         | 0.0                                                               | 0.0      | 0.0      | 0.0      |
| Regular Appropriations from MOF Table (2024-25 GAA) |     | 0.0          | 21.0                                                              | 21.0     | 0.0      | 0.0      |
| Regular Appropriations from MOF Table               |     | 0.0          | 0.0                                                               | 0.0      | 21.0     | 21.0     |
| LAPSED APPROPRIATIONS                               |     |              |                                                                   |          |          |          |
| Regular Appropriations from MOF Table (2022-23 GAA) |     | (1.3)        | 0.0                                                               | 0.0      | 0.0      | 0.0      |
| Comments: vacancies due to transfers and turnover?  |     |              |                                                                   |          |          |          |
| TOTAL, ADJUSTED FTES                                |     | 18.7         | 21.0                                                              | 21.0     | 21.0     | 21.0     |
| NUMBER OF 100% FEDERALLY FUNDED FTEs                |     |              |                                                                   |          |          |          |



**2.C. Summary of Base Request by Object of Expense**

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**533 Executive Council of Physical Therapy & Occupational Therapy Examiners**

| <b>OBJECT OF EXPENSE</b>            | <b>Exp 2023</b>    | <b>Est 2024</b>    | <b>Bud 2025</b>    | <b>BL 2026</b>     | <b>BL 2027</b>     |
|-------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| 1001 SALARIES AND WAGES             | \$973,768          | \$1,218,081        | \$1,301,052        | \$1,301,052        | \$1,301,052        |
| 1002 OTHER PERSONNEL COSTS          | \$84,662           | \$45,971           | \$45,971           | \$45,971           | \$45,971           |
| 2001 PROFESSIONAL FEES AND SERVICES | \$25,940           | \$6,490            | \$6,490            | \$5,500            | \$5,500            |
| 2003 CONSUMABLE SUPPLIES            | \$10,481           | \$7,000            | \$7,000            | \$6,000            | \$6,000            |
| 2004 UTILITIES                      | \$7,828            | \$7,000            | \$7,000            | \$11,657           | \$11,657           |
| 2005 TRAVEL                         | \$11,626           | \$35,000           | \$35,000           | \$12,399           | \$12,399           |
| 2006 RENT - BUILDING                | \$247              | \$400              | \$400              | \$500              | \$500              |
| 2007 RENT - MACHINE AND OTHER       | \$1,172            | \$0                | \$0                | \$1,700            | \$1,700            |
| 2009 OTHER OPERATING EXPENSE        | \$386,921          | \$518,330          | \$358,398          | \$368,958          | \$368,958          |
| <b>OOE Total (Excluding Riders)</b> | <b>\$1,502,645</b> | <b>\$1,838,272</b> | <b>\$1,761,311</b> | <b>\$1,753,737</b> | <b>\$1,753,737</b> |
| <b>OOE Total (Riders)</b>           |                    |                    |                    |                    |                    |
| <b>Grand Total</b>                  | <b>\$1,502,645</b> | <b>\$1,838,272</b> | <b>\$1,761,311</b> | <b>\$1,753,737</b> | <b>\$1,753,737</b> |

**2.D. Summary of Base Request Objective Outcomes**

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| <b>533 Executive Council of Physical Therapy &amp; Occupational Therapy Examiners</b>                                  |                 |                 |                 |                |                |
|------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------|-----------------|----------------|----------------|
| <b>Goal/ Objective / Outcome</b>                                                                                       | <b>Exp 2023</b> | <b>Est 2024</b> | <b>Bud 2025</b> | <b>BL 2026</b> | <b>BL 2027</b> |
| 1 License Physical and Occupational Therapists<br>1 Ensure License Standards for PTs and OTs                           |                 |                 |                 |                |                |
| <b>KEY 1 Percent of Licensees with No Recent Violations: Physical Therapy</b>                                          |                 |                 |                 |                |                |
|                                                                                                                        | 99.00%          | 99.00%          | 99.00%          | 99.00%         | 99.00%         |
| <b>KEY 2 Percent of Licensees with No Recent Violations: Occupational Therapy</b>                                      |                 |                 |                 |                |                |
|                                                                                                                        | 99.00%          | 99.00%          | 99.00%          | 99.00%         | 99.00%         |
| 2 Promote Compliance and Enforce PT and OT Practice Acts and Rules<br>1 Enforce and Adjudicate PT and OT Practice Acts |                 |                 |                 |                |                |
| <b>KEY 1 Percent of Complaints Resulting in Disciplinary Action: PT</b>                                                |                 |                 |                 |                |                |
|                                                                                                                        | 24.00%          | 16.87%          | 11.00%          | 21.00%         | 21.00%         |
| <b>KEY 2 Percent of Complaints Resulting in Disciplinary Action: OT</b>                                                |                 |                 |                 |                |                |
|                                                                                                                        | 27.00%          | 16.86%          | 15.00%          | 16.00%         | 16.00%         |
| <b>3 Percent of Documented Complaints Resolved within Six Months: PT</b>                                               |                 |                 |                 |                |                |
|                                                                                                                        | 95.00%          | 91.30%          | 95.00%          | 90.00%         | 90.00%         |
| <b>4 Percent of Documented Complaints Resolved within Six Months: OT</b>                                               |                 |                 |                 |                |                |
|                                                                                                                        | 92.00%          | 95.14%          | 90.00%          | 95.00%         | 90.00%         |

2.E. Summary of Exceptional Items Request  
89th Regular Session, Agency Submission, Version 1  
Automated Budget and Evaluation System of Texas (ABEST)

DATE: 8/24/2024  
TIME : 5:28:12PM

| Agency code: 533                     |                                   | Agency name: Executive Council of Physical Therapy & Occupational Therapy Examiners |           |      |                     |           |      |                     |           |
|--------------------------------------|-----------------------------------|-------------------------------------------------------------------------------------|-----------|------|---------------------|-----------|------|---------------------|-----------|
| Priority                             | Item                              | 2026                                                                                |           |      | 2027                |           |      | Biennium            |           |
|                                      |                                   | GR and GR/GR Dedicated                                                              | All Funds | FTEs | GR and GR Dedicated | All Funds | FTEs | GR and GR Dedicated | All Funds |
| 1                                    | Compensation Adjustments          | \$51,174                                                                            | \$51,174  |      | \$117,348           | \$117,348 |      | \$168,522           | \$168,522 |
| 2                                    | Employee Training and Development | \$3,310                                                                             | \$3,310   |      | \$3,750             | \$3,750   |      | \$7,060             | \$7,060   |
| 3                                    | Technology and System Upgrades    | \$35,752                                                                            | \$35,752  |      | \$31,893            | \$31,893  |      | \$67,645            | \$67,645  |
| 4                                    | Exempt Position Compensation      | \$13,248                                                                            | \$13,248  |      | \$13,248            | \$13,248  |      | \$26,496            | \$26,496  |
| 5                                    | Health Professions Council        | \$47,355                                                                            | \$47,355  |      | \$50,683            | \$50,683  |      | \$98,038            | \$98,038  |
| 6                                    | Texas.gov Increase                | \$17,016                                                                            | \$17,016  |      | \$17,016            | \$17,016  |      | \$34,032            | \$34,032  |
| Total, Exceptional Items Request     |                                   | \$167,855                                                                           | \$167,855 |      | \$233,938           | \$233,938 |      | \$401,793           | \$401,793 |
| Method of Financing                  |                                   |                                                                                     |           |      |                     |           |      |                     |           |
|                                      | General Revenue                   | \$167,855                                                                           | \$167,855 |      | \$233,938           | \$233,938 |      | \$401,793           | \$401,793 |
|                                      | General Revenue - Dedicated       |                                                                                     |           |      |                     |           |      |                     |           |
|                                      | Federal Funds                     |                                                                                     |           |      |                     |           |      |                     |           |
|                                      | Other Funds                       |                                                                                     |           |      |                     |           |      |                     |           |
|                                      |                                   | \$167,855                                                                           | \$167,855 |      | \$233,938           | \$233,938 |      | \$401,793           | \$401,793 |
| Full Time Equivalent Positions       |                                   |                                                                                     |           |      |                     |           |      |                     |           |
| Number of 100% Federally Funded FTEs |                                   |                                                                                     |           |      |                     |           |      |                     |           |

**2.F. Summary of Total Request by Strategy**  
89th Regular Session, Agency Submission, Version 1  
Automated Budget and Evaluation System of Texas (ABEST)

DATE : 8/24/2024

TIME : 5:28:12PM

| Agency code: 533                                                          | Agency name: Executive Council of Physical Therapy & Occupational Therapy Examiners |                    |                     |                     |                       |                       |
|---------------------------------------------------------------------------|-------------------------------------------------------------------------------------|--------------------|---------------------|---------------------|-----------------------|-----------------------|
| Goal/Objective/STRATEGY                                                   | Base<br>2026                                                                        | Base<br>2027       | Exceptional<br>2026 | Exceptional<br>2027 | Total Request<br>2026 | Total Request<br>2027 |
| <b>1</b> License Physical and Occupational Therapists                     |                                                                                     |                    |                     |                     |                       |                       |
| <b>1</b> <i>Ensure License Standards for PTs and OTs</i>                  |                                                                                     |                    |                     |                     |                       |                       |
| <b>1</b> OPERATE LICENSING SYSTEM                                         | \$917,007                                                                           | \$917,007          | \$109,948           | \$150,384           | \$1,026,955           | \$1,067,391           |
| <b>2</b> TEXAS.GOV                                                        | 194,196                                                                             | 194,196            | 0                   | 0                   | 194,196               | 194,196               |
| <b>TOTAL, GOAL 1</b>                                                      | <b>\$1,111,203</b>                                                                  | <b>\$1,111,203</b> | <b>\$109,948</b>    | <b>\$150,384</b>    | <b>\$1,221,151</b>    | <b>\$1,261,587</b>    |
| <b>2</b> Promote Compliance and Enforce PT and OT Practice Acts and Rules |                                                                                     |                    |                     |                     |                       |                       |
| <b>1</b> <i>Enforce and Adjudicate PT and OT Practice Acts</i>            |                                                                                     |                    |                     |                     |                       |                       |
| <b>1</b> ADMINISTER ENFORCEMENT                                           | 632,528                                                                             | 632,528            | 53,585              | 79,237              | 686,113               | 711,765               |
| <b>TOTAL, GOAL 2</b>                                                      | <b>\$632,528</b>                                                                    | <b>\$632,528</b>   | <b>\$53,585</b>     | <b>\$79,237</b>     | <b>\$686,113</b>      | <b>\$711,765</b>      |
| <b>3</b> Indirect Administration                                          |                                                                                     |                    |                     |                     |                       |                       |
| <b>1</b> <i>Indirect Administration</i>                                   |                                                                                     |                    |                     |                     |                       |                       |
| <b>1</b> INDIRECT ADMINISTRATION                                          | 10,006                                                                              | 10,006             | 4,322               | 4,317               | 14,328                | 14,323                |
| <b>TOTAL, GOAL 3</b>                                                      | <b>\$10,006</b>                                                                     | <b>\$10,006</b>    | <b>\$4,322</b>      | <b>\$4,317</b>      | <b>\$14,328</b>       | <b>\$14,323</b>       |
| <b>TOTAL, AGENCY<br/>STRATEGY REQUEST</b>                                 | <b>\$1,753,737</b>                                                                  | <b>\$1,753,737</b> | <b>\$167,855</b>    | <b>\$233,938</b>    | <b>\$1,921,592</b>    | <b>\$1,987,675</b>    |
| <b>TOTAL, AGENCY RIDER<br/>APPROPRIATIONS REQUEST</b>                     |                                                                                     |                    |                     |                     |                       |                       |
| <b>GRAND TOTAL, AGENCY REQUEST</b>                                        | <b>\$1,753,737</b>                                                                  | <b>\$1,753,737</b> | <b>\$167,855</b>    | <b>\$233,938</b>    | <b>\$1,921,592</b>    | <b>\$1,987,675</b>    |

2.F. Summary of Total Request by Strategy  
89th Regular Session, Agency Submission, Version 1  
Automated Budget and Evaluation System of Texas (ABEST)

DATE : 8/24/2024  
TIME : 5:28:12PM

| Agency code: 533               |                       | Agency name: Executive Council of Physical Therapy & Occupational Therapy Examiners |              |                     |                     |                       |                       |
|--------------------------------|-----------------------|-------------------------------------------------------------------------------------|--------------|---------------------|---------------------|-----------------------|-----------------------|
| Goal/Objective/STRATEGY        |                       | Base<br>2026                                                                        | Base<br>2027 | Exceptional<br>2026 | Exceptional<br>2027 | Total Request<br>2026 | Total Request<br>2027 |
| General Revenue Funds:         |                       |                                                                                     |              |                     |                     |                       |                       |
| 1                              | General Revenue Fund  | \$1,628,737                                                                         | \$1,628,737  | \$167,855           | \$233,938           | \$1,796,592           | \$1,862,675           |
|                                |                       | \$1,628,737                                                                         | \$1,628,737  | \$167,855           | \$233,938           | \$1,796,592           | \$1,862,675           |
| Other Funds:                   |                       |                                                                                     |              |                     |                     |                       |                       |
| 666                            | Appropriated Receipts | 125,000                                                                             | 125,000      | 0                   | 0                   | 125,000               | 125,000               |
|                                |                       | \$125,000                                                                           | \$125,000    | \$0                 | \$0                 | \$125,000             | \$125,000             |
| TOTAL, METHOD OF FINANCING     |                       | \$1,753,737                                                                         | \$1,753,737  | \$167,855           | \$233,938           | \$1,921,592           | \$1,987,675           |
|                                |                       |                                                                                     |              |                     |                     |                       |                       |
| FULL TIME EQUIVALENT POSITIONS |                       | 21.0                                                                                | 21.0         | 0.0                 | 0.0                 | 21.0                  | 21.0                  |

**2.G. Summary of Total Request Objective Outcomes**

Date : 8/24/2024

89th Regular Session, Agency Submission, Version 1  
Automated Budget and Evaluation system of Texas (ABEST)

Time: 5:28:13PM

Agency code: 533

Agency name: Executive Council of Physical Therapy &amp; Occupational Therapy Examiners

Goal/ Objective / Outcome

|            |                                                                               | BL<br>2026 | BL<br>2027 | Excp<br>2026 | Excp<br>2027 | Total<br>Request<br>2026 | Total<br>Request<br>2027 |
|------------|-------------------------------------------------------------------------------|------------|------------|--------------|--------------|--------------------------|--------------------------|
| 1          | License Physical and Occupational Therapists                                  |            |            |              |              |                          |                          |
| 1          | Ensure License Standards for PTs and OTs                                      |            |            |              |              |                          |                          |
| <b>KEY</b> | <b>1 Percent of Licensees with No Recent Violations: Physical Therapy</b>     |            |            |              |              |                          |                          |
|            |                                                                               | 99.00%     | 99.00%     |              |              | 99.00%                   | 99.00%                   |
| <b>KEY</b> | <b>2 Percent of Licensees with No Recent Violations: Occupational Therapy</b> |            |            |              |              |                          |                          |
|            |                                                                               | 99.00%     | 99.00%     |              |              | 99.00%                   | 99.00%                   |
| 2          | Promote Compliance and Enforce PT and OT Practice Acts and Rules              |            |            |              |              |                          |                          |
| 1          | Enforce and Adjudicate PT and OT Practice Acts                                |            |            |              |              |                          |                          |
| <b>KEY</b> | <b>1 Percent of Complaints Resulting in Disciplinary Action: PT</b>           |            |            |              |              |                          |                          |
|            |                                                                               | 21.00%     | 21.00%     |              |              | 21.00%                   | 21.00%                   |
| <b>KEY</b> | <b>2 Percent of Complaints Resulting in Disciplinary Action: OT</b>           |            |            |              |              |                          |                          |
|            |                                                                               | 16.00%     | 16.00%     |              |              | 16.00%                   | 16.00%                   |
|            | <b>3 Percent of Documented Complaints Resolved within Six Months: PT</b>      |            |            |              |              |                          |                          |
|            |                                                                               | 90.00%     | 90.00%     |              |              | 90.00%                   | 90.00%                   |
|            | <b>4 Percent of Documented Complaints Resolved within Six Months: OT</b>      |            |            |              |              |                          |                          |
|            |                                                                               | 95.00%     | 90.00%     |              |              | 95.00%                   | 90.00%                   |



Budget Overview - Biennial Amounts  
89th Regular Session, Agency Submission, Version 1  
Automated Budget and Evaluation System of Texas (ABEST)

| 533 Executive Council of Physical Therapy &<br>Appropriation Years: 2026-27      |  |           |              |           |               |         |             |         |           |           |                              |
|----------------------------------------------------------------------------------|--|-----------|--------------|-----------|---------------|---------|-------------|---------|-----------|-----------|------------------------------|
| GENERAL REVENUE FUNDS                                                            |  |           | GR DEDICATED |           | FEDERAL FUNDS |         | OTHER FUNDS |         | ALL FUNDS |           | EXCEPTIONAL<br>ITEM<br>FUNDS |
| 2024-25                                                                          |  | 2026-27   | 2024-25      | 2026-27   | 2024-25       | 2026-27 | 2024-25     | 2026-27 | 2024-25   | 2026-27   | 2026-27                      |
| <b>Goal: 1. License Physical and Occupational Therapists</b>                     |  |           |              |           |               |         |             |         |           |           |                              |
| 1.1.1. Operate Licensing System                                                  |  | 1,863,489 |              | 1,674,102 |               |         | 178,170     | 159,912 | 2,041,659 | 1,834,014 | 260,332                      |
| 1.1.2. Texas.Gov                                                                 |  | 354,360   |              | 388,392   |               |         |             |         | 354,360   | 388,392   |                              |
| Total, Goal                                                                      |  | 2,217,849 |              | 2,062,494 |               |         | 178,170     | 159,912 | 2,396,019 | 2,222,406 | 260,332                      |
| <b>Goal: 2. Promote Compliance and Enforce PT and OT Practice Acts and Rules</b> |  |           |              |           |               |         |             |         |           |           |                              |
| 2.1.1. Administer Enforcement                                                    |  | 1,135,310 |              | 1,180,384 |               |         | 54,558      | 84,672  | 1,189,868 | 1,265,056 | 132,822                      |
| Total, Goal                                                                      |  | 1,135,310 |              | 1,180,384 |               |         | 54,558      | 84,672  | 1,189,868 | 1,265,056 | 132,822                      |
| <b>Goal: 3. Indirect Administration</b>                                          |  |           |              |           |               |         |             |         |           |           |                              |
| 3.1.1. Indirect Administration                                                   |  | 6,490     |              | 14,596    |               |         | 7,206       | 5,416   | 13,696    | 20,012    | 8,639                        |
| Total, Goal                                                                      |  | 6,490     |              | 14,596    |               |         | 7,206       | 5,416   | 13,696    | 20,012    | 8,639                        |
| Total, Agency                                                                    |  | 3,359,649 |              | 3,257,474 |               |         | 239,934     | 250,000 | 3,599,583 | 3,507,474 | 401,793                      |
| Total FTEs                                                                       |  |           |              |           |               |         |             |         | 21.0      | 21.0      | 0.0                          |



**3.A. Strategy Request**  
 89th Regular Session, Agency Submission, Version 1  
 Automated Budget and Evaluation System of Texas (ABEST)

8/24/2024 5:28:13PM

**533 Executive Council of Physical Therapy & Occupational Therapy Examiners**

GOAL: 1 License Physical and Occupational Therapists  
 OBJECTIVE: 1 Ensure License Standards for PTs and OTs  
 STRATEGY: 1 Issue and Renew Licenses

Service Categories:

Service: 16 Income: A.2 Age: B.3

| CODE                        | DESCRIPTION                                                        | Exp 2023  | Est 2024  | Bud 2025  | BL 2026   | BL 2027   |
|-----------------------------|--------------------------------------------------------------------|-----------|-----------|-----------|-----------|-----------|
| <b>Output Measures:</b>     |                                                                    |           |           |           |           |           |
| KEY 1                       | Number of New Licenses Issued to Individuals: Physical Therapy     | 2,212.00  | 2,345.00  | 2,300.00  | 2,400.00  | 2,500.00  |
| KEY 2                       | Number of New Licenses Issued to Individuals: Occupational Therapy | 1,491.00  | 1,455.00  | 1,375.00  | 1,400.00  | 1,425.00  |
| KEY 3                       | Number of Licenses Renewed (Individuals): Physical Therapy         | 14,166.00 | 14,317.00 | 13,100.00 | 13,200.00 | 13,300.00 |
| KEY 4                       | Number of Licenses Renewed (Individuals): Occupational Therapy     | 8,128.00  | 8,263.00  | 7,550.00  | 7,600.00  | 7,650.00  |
| <b>Efficiency Measures:</b> |                                                                    |           |           |           |           |           |
| 1                           | Average Time for Individual License Issuance: Physical Therapy     | 3.06      | 3.63      | 3.00      | 3.00      | 3.00      |
| 2                           | Average Time for Individual License Issuance: Occupational Therapy | 2.72      | 3.02      | 3.00      | 3.00      | 3.00      |
| 3                           | Average Time for Individual License Renewal: Physical Therapy      | 1.00      | 1.01      | 3.00      | 3.00      | 3.00      |
| 4                           | Average Time for Individual License Renewal: Occupational Therapy  | 1.00      | 1.02      | 3.00      | 3.00      | 3.00      |

**Explanatory/Input Measures:**

3.A. Strategy Request  
89th Regular Session, Agency Submission, Version 1  
Automated Budget and Evaluation System of Texas (ABEST)

533 Executive Council of Physical Therapy & Occupational Therapy Examiners

|                                       |                                                            |                                              |           |             |                     |                           |           |
|---------------------------------------|------------------------------------------------------------|----------------------------------------------|-----------|-------------|---------------------|---------------------------|-----------|
| GOAL:                                 | 1                                                          | License Physical and Occupational Therapists |           |             |                     |                           |           |
| OBJECTIVE:                            | 1                                                          | Ensure License Standards for PTs and OTs     |           |             | Service Categories: |                           |           |
| STRATEGY:                             | 1                                                          | Issue and Renew Licenses                     |           |             | Service: 16         | Income: A.2      Age: B.3 |           |
| CODE                                  | DESCRIPTION                                                |                                              | Exp 2023  | Est 2024    | Bud 2025            | BL 2026                   | BL 2027   |
| KEY 1                                 | Total Number of Individuals Licensed: Physical Therapy     |                                              | 33,056.00 | 33,750.00   | 31,000.00           | 31,500.00                 | 32,000.00 |
| KEY 2                                 | Total Number of Individuals Licensed: Occupational Therapy |                                              | 19,299.00 | 19,758.00   | 18,050.00           | 18,200.00                 | 18,350.00 |
| Objects of Expense:                   |                                                            |                                              |           |             |                     |                           |           |
| 1001                                  | SALARIES AND WAGES                                         |                                              | \$567,315 | \$702,761   | \$755,138           | \$755,138                 | \$755,138 |
| 1002                                  | OTHER PERSONNEL COSTS                                      |                                              | \$49,774  | \$30,355    | \$30,355            | \$30,355                  | \$30,355  |
| 2001                                  | PROFESSIONAL FEES AND SERVICES                             |                                              | \$25,030  | \$4,024     | \$4,024             | \$3,410                   | \$3,410   |
| 2003                                  | CONSUMABLE SUPPLIES                                        |                                              | \$6,784   | \$4,340     | \$4,340             | \$3,720                   | \$3,720   |
| 2004                                  | UTILITIES                                                  |                                              | \$4,939   | \$4,340     | \$4,340             | \$7,228                   | \$7,228   |
| 2005                                  | TRAVEL                                                     |                                              | \$7,704   | \$31,500    | \$31,500            | \$7,439                   | \$7,439   |
| 2006                                  | RENT - BUILDING                                            |                                              | \$161     | \$248       | \$248               | \$310                     | \$310     |
| 2007                                  | RENT - MACHINE AND OTHER                                   |                                              | \$762     | \$0         | \$0                 | \$1,054                   | \$1,054   |
| 2009                                  | OTHER OPERATING EXPENSE                                    |                                              | \$123,523 | \$297,039   | \$137,107           | \$108,353                 | \$108,353 |
| TOTAL, OBJECT OF EXPENSE              |                                                            |                                              | \$785,992 | \$1,074,607 | \$967,052           | \$917,007                 | \$917,007 |
| Method of Financing:                  |                                                            |                                              |           |             |                     |                           |           |
| 1                                     | General Revenue Fund                                       |                                              | \$728,599 | \$985,522   | \$877,967           | \$837,051                 | \$837,051 |
| SUBTOTAL, MOF (GENERAL REVENUE FUNDS) |                                                            |                                              | \$728,599 | \$985,522   | \$877,967           | \$837,051                 | \$837,051 |

533 Executive Council of Physical Therapy & Occupational Therapy Examiners

| GOAL:                                       | 1                     | License Physical and Occupational Therapists |           |             |                     |                           |           |
|---------------------------------------------|-----------------------|----------------------------------------------|-----------|-------------|---------------------|---------------------------|-----------|
| OBJECTIVE:                                  | 1                     | Ensure License Standards for PTs and OTs     |           |             | Service Categories: |                           |           |
| STRATEGY:                                   | 1                     | Issue and Renew Licenses                     |           |             | Service: 16         | Income: A.2      Age: B.3 |           |
| CODE                                        | DESCRIPTION           |                                              | Exp 2023  | Est 2024    | Bud 2025            | BL 2026                   | BL 2027   |
|                                             |                       |                                              |           |             |                     |                           |           |
| Method of Financing:                        |                       |                                              |           |             |                     |                           |           |
| 666                                         | Appropriated Receipts |                                              | \$57,393  | \$89,085    | \$89,085            | \$79,956                  | \$79,956  |
| SUBTOTAL, MOF (OTHER FUNDS)                 |                       |                                              | \$57,393  | \$89,085    | \$89,085            | \$79,956                  | \$79,956  |
|                                             |                       |                                              |           |             |                     |                           |           |
| TOTAL, METHOD OF FINANCE (INCLUDING RIDERS) |                       |                                              |           |             |                     | \$917,007                 | \$917,007 |
|                                             |                       |                                              |           |             |                     |                           |           |
| TOTAL, METHOD OF FINANCE (EXCLUDING RIDERS) |                       |                                              | \$785,992 | \$1,074,607 | \$967,052           | \$917,007                 | \$917,007 |
|                                             |                       |                                              |           |             |                     |                           |           |
| FULL TIME EQUIVALENT POSITIONS:             |                       |                                              | 14.7      | 16.0        | 16.0                | 16.0                      | 16.0      |

STRATEGY DESCRIPTION AND JUSTIFICATION:

The Executive Council of Physical Therapy and Occupational Therapy Examiners is an independent state health regulatory agency. The 73rd Legislature, Regular Session, created the Executive Council in 1993 to administer and enforce the Physical Therapy Practice Act and the Occupational Therapy Practice Act. This legislation merged the administrative functions of the Texas Board of Physical Therapy Examiners and the Texas Advisory Board of Occupational Therapy under the Executive Council, while keeping the rule and decision-making of the two boards intact.

The two boards are tasked by their governing statutes to regulate the occupations of physical therapists (PT), physical therapist assistants (PTA), occupational therapists (OT) and occupational therapist assistants (OTA) through licensing and enforcement.

This strategy allows the agency to assist in the fulfillment of the statewide priority goal of ensuring that communities are served by high quality professionals and businesses, by setting clear standards, maintaining compliance, and seeking market-based solutions. The licensing, continuing education, and public information functions of this agency ensures the competency of the professionals providing physical therapy and occupational therapy services to the public.

3.A. Strategy Request  
89th Regular Session, Agency Submission, Version 1  
Automated Budget and Evaluation System of Texas (ABEST)

8/24/2024 5:28:13PM

533 Executive Council of Physical Therapy & Occupational Therapy Examiners

GOAL: 1 License Physical and Occupational Therapists  
OBJECTIVE: 1 Ensure License Standards for PTs and OTs  
STRATEGY: 1 Issue and Renew Licenses

Service Categories:  
Service: 16 Income: A.2 Age: B.3

| CODE | DESCRIPTION | Exp 2023 | Est 2024 | Bud 2025 | BL 2026 | BL 2027 |
|------|-------------|----------|----------|----------|---------|---------|
|------|-------------|----------|----------|----------|---------|---------|

EXTERNAL/INTERNAL FACTORS IMPACTING STRATEGY:

EXPLANATION OF BIENNIAL CHANGE (includes Rider amounts):

| STRATEGY BIENNIAL TOTAL - ALL FUNDS |                                      | BIENNIAL<br>CHANGE | EXPLANATION OF BIENNIAL CHANGE |                                                                                                                                                                    |
|-------------------------------------|--------------------------------------|--------------------|--------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Base Spending (Est 2024 + Bud 2025) | Baseline Request (BL 2026 + BL 2027) |                    | \$ Amount                      | Explanation(s) of Amount (must specify MOFs and FTEs)                                                                                                              |
| \$2,041,659                         | \$1,834,014                          | \$(207,645)        | \$(207,645)                    | The one-time cost for the HPC database has been removed, ongoing costs have been allocated across the other strategies, Texas.gov increase, and salary adjustment. |
|                                     |                                      |                    | \$(207,645)                    | Total of Explanation of Biennial Change                                                                                                                            |

3.A. Strategy Request  
89th Regular Session, Agency Submission, Version 1  
Automated Budget and Evaluation System of Texas (ABEST)

533 Executive Council of Physical Therapy & Occupational Therapy Examiners

|            |   |                                              |                     |             |          |  |
|------------|---|----------------------------------------------|---------------------|-------------|----------|--|
| GOAL:      | 1 | License Physical and Occupational Therapists |                     |             |          |  |
| OBJECTIVE: | 1 | Ensure License Standards for PTs and OTs     | Service Categories: |             |          |  |
| STRATEGY:  | 2 | Texas.gov. Estimated and Nontransferable     | Service: 16         | Income: A.2 | Age: B.3 |  |

| CODE                                               | DESCRIPTION             | Exp 2023         | Est 2024         | Bud 2025         | BL 2026          | BL 2027          |
|----------------------------------------------------|-------------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Objects of Expense:</b>                         |                         |                  |                  |                  |                  |                  |
| 2009                                               | OTHER OPERATING EXPENSE | \$192,621        | \$177,180        | \$177,180        | \$194,196        | \$194,196        |
| <b>TOTAL, OBJECT OF EXPENSE</b>                    |                         | <b>\$192,621</b> | <b>\$177,180</b> | <b>\$177,180</b> | <b>\$194,196</b> | <b>\$194,196</b> |
| <b>Method of Financing:</b>                        |                         |                  |                  |                  |                  |                  |
| 1                                                  | General Revenue Fund    | \$192,621        | \$177,180        | \$177,180        | \$194,196        | \$194,196        |
| <b>SUBTOTAL, MOF (GENERAL REVENUE FUNDS)</b>       |                         | <b>\$192,621</b> | <b>\$177,180</b> | <b>\$177,180</b> | <b>\$194,196</b> | <b>\$194,196</b> |
| <b>TOTAL, METHOD OF FINANCE (INCLUDING RIDERS)</b> |                         |                  |                  |                  | <b>\$194,196</b> | <b>\$194,196</b> |
| <b>TOTAL, METHOD OF FINANCE (EXCLUDING RIDERS)</b> |                         | <b>\$192,621</b> | <b>\$177,180</b> | <b>\$177,180</b> | <b>\$194,196</b> | <b>\$194,196</b> |

FULL TIME EQUIVALENT POSITIONS:

STRATEGY DESCRIPTION AND JUSTIFICATION:

In accordance with Government Code, Section 2054.252, Texas OnLine Project, the Executive Council of Physical Therapy and Occupational Therapy Examiners is required to participate in a licensee online renewal and application system. All licensees will pay a renewal and/or application subscription fee, collected and managed by the Comptroller, on behalf of NICUSA/Texas OnLine Authority, the ultimate recipient of the fees. Fees are collected by the agency. The agency makes a payment monthly to NICUSA for the previous month's fees.

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Automated Budget and Evaluation System of Texas (ABEST)

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533 Executive Council of Physical Therapy & Occupational Therapy Examiners

GOAL: 1 License Physical and Occupational Therapists  
OBJECTIVE: 1 Ensure License Standards for PTs and OTs  
STRATEGY: 2 Texas.gov. Estimated and Nontransferable

Service Categories:  
Service: 16 Income: A.2 Age: B.3

| CODE | DESCRIPTION | Exp 2023 | Est 2024 | Bud 2025 | BL 2026 | BL 2027 |
|------|-------------|----------|----------|----------|---------|---------|
|------|-------------|----------|----------|----------|---------|---------|

EXTERNAL/INTERNAL FACTORS IMPACTING STRATEGY:

EXPLANATION OF BIENNIAL CHANGE (includes Rider amounts):

| STRATEGY BIENNIAL TOTAL - ALL FUNDS |                                      | BIENNIAL<br>CHANGE | EXPLANATION OF BIENNIAL CHANGE |                                                              |
|-------------------------------------|--------------------------------------|--------------------|--------------------------------|--------------------------------------------------------------|
| Base Spending (Est 2024 + Bud 2025) | Baseline Request (BL 2026 + BL 2027) |                    | \$ Amount                      | Explanation(s) of Amount (must specify MOFs and FTEs)        |
| \$354,360                           | \$388,392                            | \$34,032           | \$34,032                       | change due to the Tex.gov forecasted projected cost increase |
|                                     |                                      |                    | \$34,032                       | Total of Explanation of Biennial Change                      |

**3.A. Strategy Request**  
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**533 Executive Council of Physical Therapy & Occupational Therapy Examiners**

GOAL: 2 Promote Compliance and Enforce PT and OT Practice Acts and Rules  
 OBJECTIVE: 1 Enforce and Adjudicate PT and OT Practice Acts  
 STRATEGY: 1 Enforce the Physical Therapy and Occupational Therapy Practice Acts

Service Categories:

Service: 16 Income: A.2 Age: B.3

| CODE                               | DESCRIPTION                                                        | Exp 2023  | Est 2024  | Bud 2025  | BL 2026   | BL 2027   |
|------------------------------------|--------------------------------------------------------------------|-----------|-----------|-----------|-----------|-----------|
| <b>Output Measures:</b>            |                                                                    |           |           |           |           |           |
| KEY 1                              | Number of Complaints Resolved: Physical Therapy                    | 646.00    | 613.00    | 650.00    | 650.00    | 650.00    |
| KEY 2                              | Number of Complaints Resolved: Occupational Therapy                | 372.00    | 363.00    | 420.00    | 420.00    | 420.00    |
| <b>Efficiency Measures:</b>        |                                                                    |           |           |           |           |           |
| KEY 1                              | Average Time for Complaint Resolution: Physical Therapy            | 98.00     | 110.36    | 105.00    | 110.00    | 110.00    |
| KEY 2                              | Average Time for Complaint Resolution: Occupational Therapy        | 113.00    | 100.92    | 109.00    | 109.00    | 109.00    |
| <b>Explanatory/Input Measures:</b> |                                                                    |           |           |           |           |           |
| KEY 1                              | Number of Jurisdictional Complaints Received: Physical Therapy     | 654.00    | 489.00    | 730.00    | 700.00    | 700.00    |
| KEY 2                              | Number of Jurisdictional Complaints Received: Occupational Therapy | 412.00    | 341.00    | 490.00    | 500.00    | 500.00    |
| <b>Objects of Expense:</b>         |                                                                    |           |           |           |           |           |
| 1001                               | SALARIES AND WAGES                                                 | \$406,453 | \$515,320 | \$545,914 | \$545,914 | \$545,914 |
| 1002                               | OTHER PERSONNEL COSTS                                              | \$34,888  | \$15,616  | \$15,616  | \$15,616  | \$15,616  |
| 2001                               | PROFESSIONAL FEES AND SERVICES                                     | \$890     | \$2,141   | \$2,141   | \$1,815   | \$1,815   |
| 2003                               | CONSUMABLE SUPPLIES                                                | \$3,649   | \$2,310   | \$2,310   | \$1,980   | \$1,980   |
| 2004                               | UTILITIES                                                          | \$2,640   | \$2,310   | \$2,310   | \$3,846   | \$3,846   |

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533 Executive Council of Physical Therapy & Occupational Therapy Examiners

|                                             |                          |                                                                     |           |           |                     |             |           |
|---------------------------------------------|--------------------------|---------------------------------------------------------------------|-----------|-----------|---------------------|-------------|-----------|
| GOAL:                                       | 2                        | Promote Compliance and Enforce PT and OT Practice Acts and Rules    |           |           |                     |             |           |
| OBJECTIVE:                                  | 1                        | Enforce and Adjudicate PT and OT Practice Acts                      |           |           | Service Categories: |             |           |
| STRATEGY:                                   | 1                        | Enforce the Physical Therapy and Occupational Therapy Practice Acts |           |           | Service: 16         | Income: A.2 | Age: B.3  |
| CODE                                        | DESCRIPTION              |                                                                     | Exp 2023  | Est 2024  | Bud 2025            | BL 2026     | BL 2027   |
| 2005                                        | TRAVEL                   |                                                                     | \$3,912   | \$3,500   | \$3,500             | \$4,960     | \$4,960   |
| 2006                                        | RENT - BUILDING          |                                                                     | \$86      | \$132     | \$132               | \$165       | \$165     |
| 2007                                        | RENT - MACHINE AND OTHER |                                                                     | \$410     | \$0       | \$0                 | \$561       | \$561     |
| 2009                                        | OTHER OPERATING EXPENSE  |                                                                     | \$67,971  | \$38,308  | \$38,308            | \$57,671    | \$57,671  |
| TOTAL, OBJECT OF EXPENSE                    |                          |                                                                     | \$520,899 | \$579,637 | \$610,231           | \$632,528   | \$632,528 |
| Method of Financing:                        |                          |                                                                     |           |           |                     |             |           |
| 1                                           | General Revenue Fund     |                                                                     | \$412,589 | \$552,358 | \$582,952           | \$590,192   | \$590,192 |
| SUBTOTAL, MOF (GENERAL REVENUE FUNDS)       |                          |                                                                     | \$412,589 | \$552,358 | \$582,952           | \$590,192   | \$590,192 |
| Method of Financing:                        |                          |                                                                     |           |           |                     |             |           |
| 666                                         | Appropriated Receipts    |                                                                     | \$108,310 | \$27,279  | \$27,279            | \$42,336    | \$42,336  |
| SUBTOTAL, MOF (OTHER FUNDS)                 |                          |                                                                     | \$108,310 | \$27,279  | \$27,279            | \$42,336    | \$42,336  |
| TOTAL, METHOD OF FINANCE (INCLUDING RIDERS) |                          |                                                                     |           |           |                     | \$632,528   | \$632,528 |
| TOTAL, METHOD OF FINANCE (EXCLUDING RIDERS) |                          |                                                                     | \$520,899 | \$579,637 | \$610,231           | \$632,528   | \$632,528 |
| FULL TIME EQUIVALENT POSITIONS:             |                          |                                                                     | 4.0       | 5.0       | 5.0                 | 5.0         | 5.0       |



533 Executive Council of Physical Therapy & Occupational Therapy Examiners

|            |   |                                                                     |                     |             |          |  |
|------------|---|---------------------------------------------------------------------|---------------------|-------------|----------|--|
| GOAL:      | 2 | Promote Compliance and Enforce PT and OT Practice Acts and Rules    |                     |             |          |  |
| OBJECTIVE: | 1 | Enforce and Adjudicate PT and OT Practice Acts                      | Service Categories: |             |          |  |
| STRATEGY:  | 1 | Enforce the Physical Therapy and Occupational Therapy Practice Acts | Service: 16         | Income: A.2 | Age: B.3 |  |

| CODE | DESCRIPTION | Exp 2023 | Est 2024 | Bud 2025 | BL 2026 | BL 2027 |
|------|-------------|----------|----------|----------|---------|---------|
|------|-------------|----------|----------|----------|---------|---------|

STRATEGY DESCRIPTION AND JUSTIFICATION:

The Executive Council of Physical Therapy and Occupational Therapy Examiners is an independent state health regulatory agency. The Executive Council was created in 1993 to administer and enforce the Physical Therapy Practice Act and the Occupational Therapy Practice Act. The two boards are tasked by their governing statutes to regulate the occupations of physical therapists (PT), physical therapist assistants (PTA), occupational therapists (OT), and occupational therapist assistants (OTA) through licensing and enforcement. Additionally, until September 2019, the agency is tasked to register facilities which provide physical therapy and occupational therapy services. The Texas Board of Physical Therapy Examiners' enabling statute is the Texas Physical Therapy Practice Act, Article 4512e, V.T.C.S.. The Texas Board of Occupational Therapy Examiners' enabling statute is the Occupational Therapy Practice Act, Article 8851, V.T.C.S.. This strategy will allow the agency to assist in the fulfillment of the statewide priority goal of ensuring that communities are served by high quality professionals and businesses by maintaining compliance. This strategy allows the agency to enforce the practice acts and rules of the Physical Therapy and Occupational Therapy Boards by monitoring the practice of physical therapy and occupational therapy, investigating complaints, and disciplining licensees who violate the practice acts or rules, thereby deterring other violations and safeguarding the public from unqualified practitioners.

EXTERNAL/INTERNAL FACTORS IMPACTING STRATEGY:

3.A. Strategy Request  
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533 Executive Council of Physical Therapy & Occupational Therapy Examiners

GOAL: 2 Promote Compliance and Enforce PT and OT Practice Acts and Rules  
OBJECTIVE: 1 Enforce and Adjudicate PT and OT Practice Acts Service Categories:  
STRATEGY: 1 Enforce the Physical Therapy and Occupational Therapy Practice Acts Service: 16 Income: A.2 Age: B.3

| CODE | DESCRIPTION | Exp 2023 | Est 2024 | Bud 2025 | BL 2026 | BL 2027 |
|------|-------------|----------|----------|----------|---------|---------|
|------|-------------|----------|----------|----------|---------|---------|

EXPLANATION OF BIENNIAL CHANGE (includes Rider amounts):

| STRATEGY BIENNIAL TOTAL - ALL FUNDS |                                      | BIENNIAL | EXPLANATION OF BIENNIAL CHANGE |                                                                                                                            |  |
|-------------------------------------|--------------------------------------|----------|--------------------------------|----------------------------------------------------------------------------------------------------------------------------|--|
| Base Spending (Est 2024 + Bud 2025) | Baseline Request (BL 2026 + BL 2027) | CHANGE   | \$ Amount                      | Explanation(s) of Amount (must specify MOFs and FTEs)                                                                      |  |
| \$1,189,868                         | \$1,265,056                          | \$75,188 | \$75,188                       | Ongoing costs for HPC database have been allocated across the other strategies, Texas.gov increase, and salary adjustment. |  |
|                                     |                                      |          | \$75,188                       | Total of Explanation of Biennial Change                                                                                    |  |

**3.A. Strategy Request**  
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**533 Executive Council of Physical Therapy & Occupational Therapy Examiners**

GOAL: 3 Indirect Administration  
 OBJECTIVE: 1 Indirect Administration  
 STRATEGY: 1 Indirect Administration

Service Categories:

Service: 09      Income: A.2      Age: B.3

| CODE                                         | DESCRIPTION                    | Exp 2023       | Est 2024       | Bud 2025       | BL 2026         | BL 2027         |
|----------------------------------------------|--------------------------------|----------------|----------------|----------------|-----------------|-----------------|
| <b>Objects of Expense:</b>                   |                                |                |                |                |                 |                 |
| 2001                                         | PROFESSIONAL FEES AND SERVICES | \$20           | \$325          | \$325          | \$275           | \$275           |
| 2003                                         | CONSUMABLE SUPPLIES            | \$48           | \$350          | \$350          | \$300           | \$300           |
| 2004                                         | UTILITIES                      | \$249          | \$350          | \$350          | \$583           | \$583           |
| 2005                                         | TRAVEL                         | \$10           | \$0            | \$0            | \$0             | \$0             |
| 2006                                         | RENT - BUILDING                | \$0            | \$20           | \$20           | \$25            | \$25            |
| 2007                                         | RENT - MACHINE AND OTHER       | \$0            | \$0            | \$0            | \$85            | \$85            |
| 2009                                         | OTHER OPERATING EXPENSE        | \$2,806        | \$5,803        | \$5,803        | \$8,738         | \$8,738         |
| <b>TOTAL, OBJECT OF EXPENSE</b>              |                                | <b>\$3,133</b> | <b>\$6,848</b> | <b>\$6,848</b> | <b>\$10,006</b> | <b>\$10,006</b> |
| <b>Method of Financing:</b>                  |                                |                |                |                |                 |                 |
| 1                                            | General Revenue Fund           | \$2,314        | \$3,245        | \$3,245        | \$7,298         | \$7,298         |
| <b>SUBTOTAL, MOF (GENERAL REVENUE FUNDS)</b> |                                | <b>\$2,314</b> | <b>\$3,245</b> | <b>\$3,245</b> | <b>\$7,298</b>  | <b>\$7,298</b>  |
| <b>Method of Financing:</b>                  |                                |                |                |                |                 |                 |
| 666                                          | Appropriated Receipts          | \$819          | \$3,603        | \$3,603        | \$2,708         | \$2,708         |
| <b>SUBTOTAL, MOF (OTHER FUNDS)</b>           |                                | <b>\$819</b>   | <b>\$3,603</b> | <b>\$3,603</b> | <b>\$2,708</b>  | <b>\$2,708</b>  |

3.A. Strategy Request  
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533 Executive Council of Physical Therapy & Occupational Therapy Examiners

|            |   |                         |                     |             |          |  |
|------------|---|-------------------------|---------------------|-------------|----------|--|
| GOAL:      | 3 | Indirect Administration |                     |             |          |  |
| OBJECTIVE: | 1 | Indirect Administration | Service Categories: |             |          |  |
| STRATEGY:  | 1 | Indirect Administration | Service: 09         | Income: A.2 | Age: B.3 |  |

| CODE                                        | DESCRIPTION | Exp 2023 | Est 2024 | Bud 2025 | BL 2026  | BL 2027  |
|---------------------------------------------|-------------|----------|----------|----------|----------|----------|
| TOTAL, METHOD OF FINANCE (INCLUDING RIDERS) |             |          |          |          | \$10,006 | \$10,006 |
| TOTAL, METHOD OF FINANCE (EXCLUDING RIDERS) |             | \$3,133  | \$6,848  | \$6,848  | \$10,006 | \$10,006 |

FULL TIME EQUIVALENT POSITIONS:

STRATEGY DESCRIPTION AND JUSTIFICATION:

In general, indirect administrative and support costs are prorated on the basis of a percentage of the individual strategy to the actual budget total for each fiscal year. The percentage that applies to strategy 1, goal 3 is 5%. This calculation method was selected based on the one function only the agency operates, and the administrative demands are closely related to the budget size.

EXTERNAL/INTERNAL FACTORS IMPACTING STRATEGY:

3.A. Strategy Request  
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GOAL: 3 Indirect Administration  
OBJECTIVE: 1 Indirect Administration  
STRATEGY: 1 Indirect Administration

Service Categories:  
Service: 09 Income: A.2 Age: B.3

| CODE | DESCRIPTION | Exp 2023 | Est 2024 | Bud 2025 | BL 2026 | BL 2027 |
|------|-------------|----------|----------|----------|---------|---------|
|------|-------------|----------|----------|----------|---------|---------|

EXPLANATION OF BIENNIAL CHANGE (includes Rider amounts):

| STRATEGY BIENNIAL TOTAL - ALL FUNDS |                                      | BIENNIAL<br>CHANGE | EXPLANATION OF BIENNIAL CHANGE |                                                                                                        |
|-------------------------------------|--------------------------------------|--------------------|--------------------------------|--------------------------------------------------------------------------------------------------------|
| Base Spending (Est 2024 + Bud 2025) | Baseline Request (BL 2026 + BL 2027) |                    | \$ Amount                      | Explanation(s) of Amount (must specify MOFs and FTEs)                                                  |
| \$13,696                            | \$20,012                             | \$6,316            | \$6,316                        | Ongoing costs for HPC database have been allocated across the other strategies and Texas.gov increase. |
|                                     |                                      |                    | \$6,316                        | Total of Explanation of Biennial Change                                                                |

3.A. Strategy Request  
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SUMMARY TOTALS:

|                                        |             |             |             |             |             |
|----------------------------------------|-------------|-------------|-------------|-------------|-------------|
| OBJECTS OF EXPENSE:                    | \$1,502,645 | \$1,838,272 | \$1,761,311 | \$1,753,737 | \$1,753,737 |
| METHODS OF FINANCE (INCLUDING RIDERS): |             |             |             | \$1,753,737 | \$1,753,737 |
| METHODS OF FINANCE (EXCLUDING RIDERS): | \$1,502,645 | \$1,838,272 | \$1,761,311 | \$1,753,737 | \$1,753,737 |
| FULL TIME EQUIVALENT POSITIONS:        | 18.7        | 21.0        | 21.0        | 21.0        | 21.0        |

2.C.1. Operating Costs Detail ~ Base Request

Date: 8/24/2024  
Time: 5:28:31PM

Automated Budget and Evaluation System of Texas (ABEST)

Agency Code:                      Agency:

BASE REQUEST STRATEGY:                      --

| Code | Type of Expense |
|------|-----------------|
|------|-----------------|

Total, Operating Costs

3.C. Rider Appropriations and Unexpended Balances Request

DATE: 8/24/2024  
TIME: 5:28:31PM

Automated Budget and Evaluation System of Texas (ABEST)

Agency Code:

| RIDER | STRATEGY |
|-------|----------|
|-------|----------|

METHOD OF FINANCING:

Total, Method of Financing

Description/Justification for continuation of existing riders or proposed new rider



4.A. Exceptional Item Request Schedule  
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DATE: 8/24/2024  
TIME: 5:28:31PM

Agency code: 533                      Agency name: Executive Council of Physical Therapy & Occupational Therapy Examiners

| CODE | DESCRIPTION                                                                  | Excp 2026 | Excp 2027 |
|------|------------------------------------------------------------------------------|-----------|-----------|
|      | Item Name: Compensation Adjustments                                          |           |           |
|      | Item Priority: 1                                                             |           |           |
|      | IT Component: No                                                             |           |           |
|      | Anticipated Out-year Costs: Yes                                              |           |           |
|      | Involve Contracts > \$50,000: No                                             |           |           |
|      | Includes Funding for the Following Strategy or Strategies:                   |           |           |
|      | 01-01-01 Issue and Renew Licenses                                            |           |           |
|      | 02-01-01 Enforce the Physical Therapy and Occupational Therapy Practice Acts |           |           |

OBJECTS OF EXPENSE:

|                          |                    |          |           |
|--------------------------|--------------------|----------|-----------|
| 1001                     | SALARIES AND WAGES | 51,174   | 117,348   |
| TOTAL, OBJECT OF EXPENSE |                    | \$51,174 | \$117,348 |

METHOD OF FINANCING:

|                            |                      |          |           |
|----------------------------|----------------------|----------|-----------|
| 1                          | General Revenue Fund | 51,174   | 117,348   |
| TOTAL, METHOD OF FINANCING |                      | \$51,174 | \$117,348 |

DESCRIPTION / JUSTIFICATION:

Lump Sum Leave Payouts and targeted equity adjustments are essential for maintaining employee morale and reducing turnover, thereby ensuring stability within the workforce. Adjusting salaries to reflect market rates and cost-of-living increases is crucial for retaining skilled staff and preventing gaps in essential positions. To attract and retain top talent, our organization must offer competitive salaries that align with industry standards and the local cost of living. Rising living costs make it necessary to adjust salaries to keep pace with economic changes and ensure employees can maintain their standard of living. Additionally, providing fair compensation for accrued leave ensures smooth employee transitions and helps sustain morale, contributing to a more stable and satisfied workforce.

EXTERNAL/INTERNAL FACTORS:

As the cost of living rises, adjusting salaries to match market rates and cost-of-living increases is essential to retain skilled staff and prevent gaps in key positions. Offering competitive compensation not only aligns with industry standards but also addresses economic changes, helping employees sustain their standard of living. Additionally, equitable compensation for accrued leave supports smooth employee transitions and bolsters morale, contributing to a more stable and satisfied workforce. These measures are particularly significant as the agency undergoes technological advancements that will impact its business processes and workforce requirements, making it necessary to support and retain a skilled team adept at navigating these changes.

Externally, the agency faces challenges due to a competitive job market and escalating living costs in Central Texas. To attract and retain top talent amidst these conditions, it is crucial to implement targeted increases in compensation and provide comprehensive career development opportunities. The rising cost of living makes it essential to adjust salaries accordingly to stay competitive and ensure employees can maintain their standard of living. Moreover, technological advancements will necessitate a skilled workforce capable of adapting to new systems, emphasizing the need for competitive salaries and equitable adjustments to meet these evolving demands. Addressing these external pressures through fair compensation and targeted equity adjustments will help the agency remain competitive and sustain a capable and committed workforce.

4.A. Exceptional Item Request Schedule  
89th Regular Session, Agency Submission, Version 1  
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DATE: 8/24/2024  
TIME: 5:28:31PM

Agency code: 533                      Agency name: Executive Council of Physical Therapy & Occupational Therapy Examiners

| CODE | DESCRIPTION | Excp 2026 | Excp 2027 |
|------|-------------|-----------|-----------|
|------|-------------|-----------|-----------|

PCLS TRACKING KEY:

DESCRIPTION OF ANTICIPATED OUT-YEAR COSTS :

Funding to maintain salary increases

ESTIMATED ANTICIPATED OUT-YEAR COSTS FOR ITEM:

| 2028      | 2029      | 2030      |
|-----------|-----------|-----------|
| \$102,348 | \$102,348 | \$102,348 |

**4.A. Exceptional Item Request Schedule**  
89th Regular Session, Agency Submission, Version 1  
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DATE: **8/24/2024**  
TIME: **5:28:31PM**

Agency code: **533**                      Agency name: **Executive Council of Physical Therapy & Occupational Therapy Examiners**

| CODE                        | DESCRIPTION                                                                  | Excp 2026      | Excp 2027      |
|-----------------------------|------------------------------------------------------------------------------|----------------|----------------|
|                             | <b>Item Name:</b> Employee Training and Development                          |                |                |
|                             | <b>Item Priority:</b> 2                                                      |                |                |
|                             | <b>IT Component:</b> No                                                      |                |                |
|                             | <b>Anticipated Out-year Costs:</b> No                                        |                |                |
|                             | <b>Involve Contracts &gt; \$50,000:</b> No                                   |                |                |
|                             | <b>Includes Funding for the Following Strategy or Strategies:</b>            |                |                |
|                             | 01-01-01 Issue and Renew Licenses                                            |                |                |
|                             | 02-01-01 Enforce the Physical Therapy and Occupational Therapy Practice Acts |                |                |
|                             | 03-01-01 Indirect Administration                                             |                |                |
| <b>OBJECTS OF EXPENSE:</b>  |                                                                              |                |                |
| 2009                        | OTHER OPERATING EXPENSE                                                      | 3,310          | 3,750          |
|                             | <b>TOTAL, OBJECT OF EXPENSE</b>                                              | <b>\$3,310</b> | <b>\$3,750</b> |
| <b>METHOD OF FINANCING:</b> |                                                                              |                |                |
| 1                           | General Revenue Fund                                                         | 3,310          | 3,750          |
|                             | <b>TOTAL, METHOD OF FINANCING</b>                                            | <b>\$3,310</b> | <b>\$3,750</b> |

**DESCRIPTION / JUSTIFICATION:**

Ensuring that employees obtain the necessary certifications and possess the requisite knowledge for their roles is critical for compliance with regulatory standards. By offering training and development programs, we not only adhere to regulatory requirements but also make our organization more attractive to top talent. Enhanced employee performance directly contributes to improved service delivery and overall operational effectiveness. Well-trained employees are better equipped to address customer needs, resolve issues promptly, and deliver high-quality service. This, in turn, enhances customer satisfaction and loyalty, driving overall success for the agency.

**EXTERNAL/INTERNAL FACTORS:**

As technology continues to evolve, the agency must invest in targeted training and development programs to help staff adapt to new systems and tools. This internal investment is essential not only for meeting compliance requirements but also for enhancing employee performance and improving service delivery. In a competitive job market with rising living costs in Central Texas, offering competitive compensation and career development opportunities becomes crucial. By fostering a culture of continuous learning and skill enhancement, the agency not only addresses critical workforce skill gaps but also strengthens its operational effectiveness and retains skilled personnel, supporting long-term success.

Externally, the agency confronts challenges related to competitive hiring conditions and escalating living costs in Central Texas. To attract and retain top talent amidst these challenges, it is imperative to implement targeted compensation increases and provide comprehensive development opportunities. The anticipated changes driven by technological advancements will require a workforce adept at navigating new systems, underscoring the importance of these strategic investments in employee training and development.

4.A. Exceptional Item Request Schedule  
89th Regular Session, Agency Submission, Version 1  
Automated Budget and Evaluation System of Texas (ABEST)

DATE: 8/24/2024  
TIME: 5:28:31PM

Agency code: 533                      Agency name: Executive Council of Physical Therapy & Occupational Therapy Examiners

| CODE | DESCRIPTION | Excp 2026 | Excp 2027 |
|------|-------------|-----------|-----------|
|------|-------------|-----------|-----------|

PCLS TRACKING KEY:

**4.A. Exceptional Item Request Schedule**  
89th Regular Session, Agency Submission, Version 1  
Automated Budget and Evaluation System of Texas (ABEST)

DATE: **8/24/2024**  
TIME: **5:28:31PM**

Agency code: **533**                      Agency name: **Executive Council of Physical Therapy & Occupational Therapy Examiners**

| CODE                        | DESCRIPTION                                                                                                                                                                                                                                                         | Excp 2026       | Excp 2027       |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------|
|                             | <b>Item Name:</b> Technology and System Upgrades<br><b>Item Priority:</b> 3<br><b>IT Component:</b> No<br><b>Anticipated Out-year Costs:</b> Yes<br><b>Involve Contracts &gt; \$50,000:</b> No<br><b>Includes Funding for the Following Strategy or Strategies:</b> |                 |                 |
|                             | 01-01-01      Issue and Renew Licenses                                                                                                                                                                                                                              |                 |                 |
|                             | 02-01-01      Enforce the Physical Therapy and Occupational Therapy Practice Acts                                                                                                                                                                                   |                 |                 |
|                             | 03-01-01      Indirect Administration                                                                                                                                                                                                                               |                 |                 |
| <b>OBJECTS OF EXPENSE:</b>  |                                                                                                                                                                                                                                                                     |                 |                 |
| 2009                        | OTHER OPERATING EXPENSE                                                                                                                                                                                                                                             | 35,752          | 31,893          |
|                             | <b>TOTAL, OBJECT OF EXPENSE</b>                                                                                                                                                                                                                                     | <b>\$35,752</b> | <b>\$31,893</b> |
| <b>METHOD OF FINANCING:</b> |                                                                                                                                                                                                                                                                     |                 |                 |
| 1                           | General Revenue Fund                                                                                                                                                                                                                                                | 35,752          | 31,893          |
|                             | <b>TOTAL, METHOD OF FINANCING</b>                                                                                                                                                                                                                                   | <b>\$35,752</b> | <b>\$31,893</b> |

**DESCRIPTION / JUSTIFICATION:**

Investing in modern technologies and systems is pivotal for enhancing our agency's operational efficiency, communication, and data management. A significant portion of our transcripts—90%—comes through Parchment, making this platform essential for streamlining transcript handling. By automating processes and reducing manual workload, Parchment minimizes errors and speeds up the receipt and processing of transcripts, ensuring faster and more accurate application handling.

DocuSign introduces a secure method for electronic signatures and automates document workflows. This upgrade not only enhances security with a reliable audit trail but also significantly reduces processing times and administrative costs related to physical paperwork. The ability to manage documents electronically ensures compliance and protects against potential disputes or fraud, further streamlining our operations.

The new Call Center Phone Software (DIR) will greatly improve customer interaction management by offering advanced features such as efficient call routing and performance analytics. This upgrade enhances service quality and operational efficiency, reduces downtime, and provides valuable tools for monitoring and improving customer service.

Replacing our owned copiers with leased copiers ensures more reliable and efficient document handling. Newer copiers require less maintenance and offer better performance, which minimizes downtime and supports seamless operational workflows. Collectively, these upgrades represent a strategic investment in modernizing our operations, enhancing service delivery, and positioning our organization for future success.

**EXTERNAL/INTERNAL FACTORS:**

Investing in modern technologies such as Parchment and DocuSign is crucial for enhancing our operational efficiency and customer service. Parchment handles 90% of our transcripts, streamlining processing, reducing manual workload, and minimizing errors. DocuSign enables us to transition to electronic document management, cutting administrative costs, improving compliance, and reducing fraud risks. Additionally, the new DIR call center software optimizes customer interaction management, reduces

4.A. Exceptional Item Request Schedule  
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Agency code: 533                      Agency name: Executive Council of Physical Therapy & Occupational Therapy Examiners

| CODE | DESCRIPTION | Excp 2026 | Excp 2027 |
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|------|-------------|-----------|-----------|

downtime, and offers valuable insights for improving service quality and operational efficiency. Upgrading our copiers will also cut long-term maintenance costs and support smooth workflows.

With rising costs of living and a competitive job market in Central Texas, it is vital to invest in technologies that boost our operational effectiveness and support competitive compensation and professional development. These advancements ensure that our workforce remains adaptable and proficient, enhancing the agency’s ability to utilize new systems effectively. By improving response times and accuracy through these technologies, we align with stakeholder expectations for fast, reliable service, ultimately enhancing overall satisfaction and our agency’s reputation.

PCLS TRACKING KEY:

DESCRIPTION OF ANTICIPATED OUT-YEAR COSTS :

Funding to maintain I.T. renewal cost

ESTIMATED ANTICIPATED OUT-YEAR COSTS FOR ITEM:

| 2028     | 2029     | 2030     |
|----------|----------|----------|
| \$31,893 | \$31,893 | \$31,893 |

4.A. Exceptional Item Request Schedule  
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| CODE | DESCRIPTION                                                                  | Excp 2026 | Excp 2027 |
|------|------------------------------------------------------------------------------|-----------|-----------|
|      | Item Name: Exempt Position Compensation                                      |           |           |
|      | Item Priority: 4                                                             |           |           |
|      | IT Component: No                                                             |           |           |
|      | Anticipated Out-year Costs: Yes                                              |           |           |
|      | Involve Contracts > \$50,000: No                                             |           |           |
|      | Includes Funding for the Following Strategy or Strategies:                   |           |           |
|      | 01-01-01 Issue and Renew Licenses                                            |           |           |
|      | 02-01-01 Enforce the Physical Therapy and Occupational Therapy Practice Acts |           |           |

OBJECTS OF EXPENSE:

|                          |                    |          |          |
|--------------------------|--------------------|----------|----------|
| 1001                     | SALARIES AND WAGES | 13,248   | 13,248   |
| TOTAL, OBJECT OF EXPENSE |                    | \$13,248 | \$13,248 |

METHOD OF FINANCING:

|                            |                      |          |          |
|----------------------------|----------------------|----------|----------|
| 1                          | General Revenue Fund | 13,248   | 13,248   |
| TOTAL, METHOD OF FINANCING |                      | \$13,248 | \$13,248 |

DESCRIPTION / JUSTIFICATION:

The Executive Director is the only exempt position within our agency. The salary for this position is governed by the General Appropriations Act, which sets a "not-to-exceed" rate for the Executive Director's annual base salary. However, it has become apparent that the current rate is insufficient and poses a significant challenge for the agency in terms of recruiting, retaining and rewarding a qualified individual for this critical role. To address these concerns, we propose an adjustment to the "not-to-exceed" rate for the Executive Director's salary. We recommend increasing the rate to \$129,765, which aligns with the maximum of the "Recommended Salary Range" as specified in the "Executive Compensation at State Agencies" report administered by the State Auditor's Office. This adjustment is essential to ensure that our compensation package remains competitive and reflective of current market conditions.

EXTERNAL/INTERNAL FACTORS:

The "not-to-exceed" rate established for the Executive Director is out of alignment with market conditions and the rising cost of living. This this misalignment will hinder the agency's ability to attract, retain or reward top talent, particularly given the competitive market for executive roles. Unlike employees classified under the State's Position Classification Plan, the Executive Director does not benefit from salary increases such as merit raises or one-time bonuses, making it even more challenging to offer a competitive compensation package.

PCLS TRACKING KEY:

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|------|-------------|-----------|-----------|

DESCRIPTION OF ANTICIPATED OUT-YEAR COSTS :

Funding to maintain salary increase

ESTIMATED ANTICIPATED OUT-YEAR COSTS FOR ITEM:

| 2028     | 2029     | 2030     |
|----------|----------|----------|
| \$13,248 | \$13,248 | \$13,248 |



4.A. Exceptional Item Request Schedule  
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Agency code: 533                      Agency name: Executive Council of Physical Therapy & Occupational Therapy Examiners

| CODE | DESCRIPTION                                                                  | Excp 2026 | Excp 2027 |
|------|------------------------------------------------------------------------------|-----------|-----------|
|      | Item Name: Health Professions Council                                        |           |           |
|      | Item Priority: 5                                                             |           |           |
|      | IT Component: No                                                             |           |           |
|      | Anticipated Out-year Costs: Yes                                              |           |           |
|      | Involve Contracts > \$50,000: No                                             |           |           |
|      | Includes Funding for the Following Strategy or Strategies:                   |           |           |
|      | 01-01-01 Issue and Renew Licenses                                            |           |           |
|      | 02-01-01 Enforce the Physical Therapy and Occupational Therapy Practice Acts |           |           |
|      | 03-01-01 Indirect Administration                                             |           |           |

OBJECTS OF EXPENSE:

|      |                          |          |          |
|------|--------------------------|----------|----------|
| 2009 | OTHER OPERATING EXPENSE  | 47,355   | 50,683   |
|      | TOTAL, OBJECT OF EXPENSE | \$47,355 | \$50,683 |

METHOD OF FINANCING:

|   |                            |          |          |
|---|----------------------------|----------|----------|
| 1 | General Revenue Fund       | 47,355   | 50,683   |
|   | TOTAL, METHOD OF FINANCING | \$47,355 | \$50,683 |

DESCRIPTION / JUSTIFICATION:

The Health Professions Council (HPC) is funded by its member agencies. As HPC costs increase the pro rate share of each member agency's budget also increases. ECPTOTE is a member agency and respectfully requests funding to cover the agency's pro rate share increase of \$47,355 for fiscal year 2026 and \$51,712 for fiscal year 2027.

EXTERNAL/INTERNAL FACTORS:

The Health Professions Council (HPC) is funded by its member agencies. As HPC costs increase the pro rate share of each member agency's budget also increases. ECPTOTE is a member agency and respectfully requests funding to cover the agency's pro rate share increase of \$47,355 for fiscal year 2026 and \$51,712 for fiscal year 2027.

PCLS TRACKING KEY:

DESCRIPTION OF ANTICIPATED OUT-YEAR COSTS :

Funding to cover the pro rated share cost

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| CODE | DESCRIPTION | Excp 2026 | Excp 2027 |
|------|-------------|-----------|-----------|
|------|-------------|-----------|-----------|

ESTIMATED ANTICIPATED OUT-YEAR COSTS FOR ITEM:

| 2028     | 2029     | 2030     |
|----------|----------|----------|
| \$50,683 | \$50,683 | \$50,683 |

4.A. Exceptional Item Request Schedule  
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| CODE | DESCRIPTION | Excp 2026 | Excp 2027 |
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|------|-------------|-----------|-----------|

|                                                            |                                        |
|------------------------------------------------------------|----------------------------------------|
| Item Name:                                                 | Texas.gov Increase                     |
| Item Priority:                                             | 6                                      |
| IT Component:                                              | No                                     |
| Anticipated Out-year Costs:                                | Yes                                    |
| Involve Contracts > \$50,000:                              | No                                     |
| Includes Funding for the Following Strategy or Strategies: | 01-01-01      Issue and Renew Licenses |

OBJECTS OF EXPENSE:

|                          |                         |          |          |
|--------------------------|-------------------------|----------|----------|
| 2009                     | OTHER OPERATING EXPENSE | 17,016   | 17,016   |
| TOTAL, OBJECT OF EXPENSE |                         | \$17,016 | \$17,016 |

METHOD OF FINANCING:

|                            |                      |          |          |
|----------------------------|----------------------|----------|----------|
| 1                          | General Revenue Fund | 17,016   | 17,016   |
| TOTAL, METHOD OF FINANCING |                      | \$17,016 | \$17,016 |

DESCRIPTION / JUSTIFICATION:

The Texas.gov is a pass-through from the ECPTOTE to DIR for the purpose of funding Texas Online. As the estimated costs for Texas.gov increase, they reduce the available General Revenue (GR) funding for the agency.

EXTERNAL/INTERNAL FACTORS:

ECPTOTE respectfully requests additional funding of \$17,016 to cover the increase in Texas.gov estimate. Without this additional funding, the agency's GR budget has been reduced by \$17,016. Allocating this requested amount would enable the agency to fully fund Exceptional Items 2 ( Employee Training and Development) and Exceptional Item 4 (Exempt Position Compensation).

PCLS TRACKING KEY:

DESCRIPTION OF ANTICIPATED OUT-YEAR COSTS :

Funding to cover the increased estimated cost

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|------|-------------|-----------|-----------|
|------|-------------|-----------|-----------|

ESTIMATED ANTICIPATED OUT-YEAR COSTS FOR ITEM:

| 2028     | 2029     | 2030     |
|----------|----------|----------|
| \$17,016 | \$17,016 | \$17,016 |

4.B. Exceptional Items Strategy Allocation Schedule  
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|                            |                      |                          |                                                                        |  |           |           |
|----------------------------|----------------------|--------------------------|------------------------------------------------------------------------|--|-----------|-----------|
| Agency code:               | 533                  | Agency name:             | Executive Council of Physical Therapy & Occupational Therapy Examiners |  |           |           |
| Code                       | Description          |                          |                                                                        |  | Excp 2026 | Excp 2027 |
| Item Name:                 |                      | Compensation Adjustments |                                                                        |  |           |           |
| Allocation to Strategy:    |                      | 1-1-1                    | Issue and Renew Licenses                                               |  |           |           |
| OBJECTS OF EXPENSE:        |                      |                          |                                                                        |  |           |           |
| 1001                       | SALARIES AND WAGES   |                          |                                                                        |  |           |           |
| TOTAL, OBJECT OF EXPENSE   |                      |                          |                                                                        |  | 30,743    | 71,236    |
|                            |                      |                          |                                                                        |  | \$30,743  | \$71,236  |
| METHOD OF FINANCING:       |                      |                          |                                                                        |  |           |           |
| 1                          | General Revenue Fund |                          |                                                                        |  |           |           |
| TOTAL, METHOD OF FINANCING |                      |                          |                                                                        |  | 30,743    | 71,236    |
|                            |                      |                          |                                                                        |  | \$30,743  | \$71,236  |

4.B. Exceptional Items Strategy Allocation Schedule  
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|                            |                      |                          |                                                                        |          |           |           |
|----------------------------|----------------------|--------------------------|------------------------------------------------------------------------|----------|-----------|-----------|
| Agency code:               | 533                  | Agency name:             | Executive Council of Physical Therapy & Occupational Therapy Examiners |          |           |           |
| Code                       | Description          |                          |                                                                        |          | Excp 2026 | Excp 2027 |
| Item Name:                 |                      | Compensation Adjustments |                                                                        |          |           |           |
| Allocation to Strategy:    |                      | 2-1-1                    | Enforce the Physical Therapy and Occupational Therapy Practice Acts    |          |           |           |
| OBJECTS OF EXPENSE:        |                      |                          |                                                                        |          |           |           |
| 1001                       | SALARIES AND WAGES   |                          |                                                                        |          |           |           |
|                            |                      |                          | 20,431                                                                 | 46,112   |           |           |
| TOTAL, OBJECT OF EXPENSE   |                      |                          | \$20,431                                                               | \$46,112 |           |           |
| METHOD OF FINANCING:       |                      |                          |                                                                        |          |           |           |
| 1                          | General Revenue Fund |                          |                                                                        |          |           |           |
|                            |                      |                          | 20,431                                                                 | 46,112   |           |           |
| TOTAL, METHOD OF FINANCING |                      |                          | \$20,431                                                               | \$46,112 |           |           |

4.B. Exceptional Items Strategy Allocation Schedule  
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|                            |             |                                   |                                                                        |  |           |           |
|----------------------------|-------------|-----------------------------------|------------------------------------------------------------------------|--|-----------|-----------|
| Agency code:               | 533         | Agency name:                      | Executive Council of Physical Therapy & Occupational Therapy Examiners |  |           |           |
| Code                       | Description |                                   |                                                                        |  | Excp 2026 | Excp 2027 |
| Item Name:                 |             | Employee Training and Development |                                                                        |  |           |           |
| Allocation to Strategy:    |             | 1-1-1                             | Issue and Renew Licenses                                               |  |           |           |
| OBJECTS OF EXPENSE:        |             |                                   |                                                                        |  |           |           |
| 2009                       |             | OTHER OPERATING EXPENSE           |                                                                        |  | 2,052     | 2,325     |
| TOTAL, OBJECT OF EXPENSE   |             |                                   |                                                                        |  | \$2,052   | \$2,325   |
| METHOD OF FINANCING:       |             |                                   |                                                                        |  |           |           |
| 1                          |             | General Revenue Fund              |                                                                        |  | 2,052     | 2,325     |
| TOTAL, METHOD OF FINANCING |             |                                   |                                                                        |  | \$2,052   | \$2,325   |

4.B. Exceptional Items Strategy Allocation Schedule  
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|                            |             |                                   |                                                                        |  |           |           |
|----------------------------|-------------|-----------------------------------|------------------------------------------------------------------------|--|-----------|-----------|
| Agency code:               | 533         | Agency name:                      | Executive Council of Physical Therapy & Occupational Therapy Examiners |  |           |           |
| Code                       | Description |                                   |                                                                        |  | Excp 2026 | Excp 2027 |
| Item Name:                 |             | Employee Training and Development |                                                                        |  |           |           |
| Allocation to Strategy:    |             | 2-1-1                             | Enforce the Physical Therapy and Occupational Therapy Practice Acts    |  |           |           |
| OBJECTS OF EXPENSE:        |             |                                   |                                                                        |  |           |           |
| 2009                       |             | OTHER OPERATING EXPENSE           |                                                                        |  | 1,092     | 1,238     |
| TOTAL, OBJECT OF EXPENSE   |             |                                   |                                                                        |  | \$1,092   | \$1,238   |
| METHOD OF FINANCING:       |             |                                   |                                                                        |  |           |           |
| 1                          |             | General Revenue Fund              |                                                                        |  | 1,092     | 1,238     |
| TOTAL, METHOD OF FINANCING |             |                                   |                                                                        |  | \$1,092   | \$1,238   |



4.B. Exceptional Items Strategy Allocation Schedule  
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|----------------------------|-------------|-----------------------------------|------------------------------------------------------------------------|--|-----------|-----------|
| Agency code:               | 533         | Agency name:                      | Executive Council of Physical Therapy & Occupational Therapy Examiners |  |           |           |
| Code                       | Description |                                   |                                                                        |  | Excp 2026 | Excp 2027 |
| Item Name:                 |             | Employee Training and Development |                                                                        |  |           |           |
| Allocation to Strategy:    |             | 3-1-1                             | Indirect Administration                                                |  |           |           |
| OBJECTS OF EXPENSE:        |             |                                   |                                                                        |  |           |           |
| 2009                       |             | OTHER OPERATING EXPENSE           |                                                                        |  | 166       | 187       |
| TOTAL, OBJECT OF EXPENSE   |             |                                   |                                                                        |  | \$166     | \$187     |
| METHOD OF FINANCING:       |             |                                   |                                                                        |  |           |           |
| 1                          |             | General Revenue Fund              |                                                                        |  | 166       | 187       |
| TOTAL, METHOD OF FINANCING |             |                                   |                                                                        |  | \$166     | \$187     |

4.B. Exceptional Items Strategy Allocation Schedule  
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|----------------------------|--------------------------------|--------------------------|------------------------------------------------------------------------|--|-----------|-----------|
| Agency code:               | 533                            | Agency name:             | Executive Council of Physical Therapy & Occupational Therapy Examiners |  |           |           |
| Code                       | Description                    |                          |                                                                        |  | Excp 2026 | Excp 2027 |
| Item Name:                 | Technology and System Upgrades |                          |                                                                        |  |           |           |
| Allocation to Strategy:    | 1-1-1                          | Issue and Renew Licenses |                                                                        |  |           |           |
| OBJECTS OF EXPENSE:        |                                |                          |                                                                        |  |           |           |
| 2009                       | OTHER OPERATING EXPENSE        |                          |                                                                        |  | 22,166    | 19,773    |
| TOTAL, OBJECT OF EXPENSE   |                                |                          |                                                                        |  | \$22,166  | \$19,773  |
| METHOD OF FINANCING:       |                                |                          |                                                                        |  |           |           |
| 1                          | General Revenue Fund           |                          |                                                                        |  | 22,166    | 19,773    |
| TOTAL, METHOD OF FINANCING |                                |                          |                                                                        |  | \$22,166  | \$19,773  |

4.B. Exceptional Items Strategy Allocation Schedule  
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|                            |                         |                                |                                                                        |  |           |           |
|----------------------------|-------------------------|--------------------------------|------------------------------------------------------------------------|--|-----------|-----------|
| Agency code:               | 533                     | Agency name:                   | Executive Council of Physical Therapy & Occupational Therapy Examiners |  |           |           |
| Code                       | Description             |                                |                                                                        |  | Excp 2026 | Excp 2027 |
| Item Name:                 |                         | Technology and System Upgrades |                                                                        |  |           |           |
| Allocation to Strategy:    |                         | 2-1-1                          | Enforce the Physical Therapy and Occupational Therapy Practice Acts    |  |           |           |
| OBJECTS OF EXPENSE:        |                         |                                |                                                                        |  |           |           |
| 2009                       | OTHER OPERATING EXPENSE |                                | 11,798                                                                 |  |           | 10,525    |
| TOTAL, OBJECT OF EXPENSE   |                         |                                | \$11,798                                                               |  |           | \$10,525  |
| METHOD OF FINANCING:       |                         |                                |                                                                        |  |           |           |
| 1                          | General Revenue Fund    |                                | 11,798                                                                 |  |           | 10,525    |
| TOTAL, METHOD OF FINANCING |                         |                                | \$11,798                                                               |  |           | \$10,525  |

4.B. Exceptional Items Strategy Allocation Schedule  
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|----------------------------|--------------------------------|-------------------------|------------------------------------------------------------------------|--|-----------|-----------|
| Agency code:               | 533                            | Agency name:            | Executive Council of Physical Therapy & Occupational Therapy Examiners |  |           |           |
| Code                       | Description                    |                         |                                                                        |  | Excp 2026 | Excp 2027 |
| Item Name:                 | Technology and System Upgrades |                         |                                                                        |  |           |           |
| Allocation to Strategy:    | 3-1-1                          | Indirect Administration |                                                                        |  |           |           |
| OBJECTS OF EXPENSE:        |                                |                         |                                                                        |  |           |           |
| 2009                       | OTHER OPERATING EXPENSE        |                         |                                                                        |  | 1,788     | 1,595     |
| TOTAL, OBJECT OF EXPENSE   |                                |                         |                                                                        |  | \$1,788   | \$1,595   |
| METHOD OF FINANCING:       |                                |                         |                                                                        |  |           |           |
| 1                          | General Revenue Fund           |                         |                                                                        |  | 1,788     | 1,595     |
| TOTAL, METHOD OF FINANCING |                                |                         |                                                                        |  | \$1,788   | \$1,595   |

4.B. Exceptional Items Strategy Allocation Schedule  
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|----------------------------|----------------------|------------------------------|------------------------------------------------------------------------|--|-----------|-----------|
| Agency code:               | 533                  | Agency name:                 | Executive Council of Physical Therapy & Occupational Therapy Examiners |  |           |           |
| Code                       | Description          |                              |                                                                        |  | Excp 2026 | Excp 2027 |
| Item Name:                 |                      | Exempt Position Compensation |                                                                        |  |           |           |
| Allocation to Strategy:    |                      | 1-1-1                        | Issue and Renew Licenses                                               |  |           |           |
| OBJECTS OF EXPENSE:        |                      |                              |                                                                        |  |           |           |
| 1001                       | SALARIES AND WAGES   |                              | 8,611                                                                  |  |           | 8,611     |
| TOTAL, OBJECT OF EXPENSE   |                      |                              | \$8,611                                                                |  |           | \$8,611   |
| METHOD OF FINANCING:       |                      |                              |                                                                        |  |           |           |
| 1                          | General Revenue Fund |                              | 8,611                                                                  |  |           | 8,611     |
| TOTAL, METHOD OF FINANCING |                      |                              | \$8,611                                                                |  |           | \$8,611   |

4.B. Exceptional Items Strategy Allocation Schedule  
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|----------------------------|----------------------|------------------------------|------------------------------------------------------------------------|--|-----------|-----------|
| Agency code:               | 533                  | Agency name:                 | Executive Council of Physical Therapy & Occupational Therapy Examiners |  |           |           |
| Code                       | Description          |                              |                                                                        |  | Excp 2026 | Excp 2027 |
| Item Name:                 |                      | Exempt Position Compensation |                                                                        |  |           |           |
| Allocation to Strategy:    |                      | 2-1-1                        | Enforce the Physical Therapy and Occupational Therapy Practice Acts    |  |           |           |
| OBJECTS OF EXPENSE:        |                      |                              |                                                                        |  |           |           |
| 1001                       | SALARIES AND WAGES   |                              | 4,637                                                                  |  |           | 4,637     |
| TOTAL, OBJECT OF EXPENSE   |                      |                              | \$4,637                                                                |  |           | \$4,637   |
| METHOD OF FINANCING:       |                      |                              |                                                                        |  |           |           |
| 1                          | General Revenue Fund |                              | 4,637                                                                  |  |           | 4,637     |
| TOTAL, METHOD OF FINANCING |                      |                              | \$4,637                                                                |  |           | \$4,637   |

4.B. Exceptional Items Strategy Allocation Schedule  
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|----------------------------|-------------------------|----------------------------|------------------------------------------------------------------------|----------|-----------|-----------|
| Agency code:               | 533                     | Agency name:               | Executive Council of Physical Therapy & Occupational Therapy Examiners |          |           |           |
| Code                       | Description             |                            |                                                                        |          | Excp 2026 | Excp 2027 |
| Item Name:                 |                         | Health Professions Council |                                                                        |          |           |           |
| Allocation to Strategy:    |                         | 1-1-1                      | Issue and Renew Licenses                                               |          |           |           |
| OBJECTS OF EXPENSE:        |                         |                            |                                                                        |          |           |           |
| 2009                       | OTHER OPERATING EXPENSE |                            |                                                                        | 29,360   | 31,423    |           |
| TOTAL, OBJECT OF EXPENSE   |                         |                            |                                                                        | \$29,360 | \$31,423  |           |
| METHOD OF FINANCING:       |                         |                            |                                                                        |          |           |           |
| 1                          | General Revenue Fund    |                            |                                                                        | 29,360   | 31,423    |           |
| TOTAL, METHOD OF FINANCING |                         |                            |                                                                        | \$29,360 | \$31,423  |           |

4.B. Exceptional Items Strategy Allocation Schedule  
89th Regular Session, Agency Submission, Version 1  
Automated Budget and Evaluation System of Texas (ABEST)

DATE: 8/24/2024  
TIME: 5:28:32PM

|                            |                         |                            |                                                                        |          |           |           |
|----------------------------|-------------------------|----------------------------|------------------------------------------------------------------------|----------|-----------|-----------|
| Agency code:               | 533                     | Agency name:               | Executive Council of Physical Therapy & Occupational Therapy Examiners |          |           |           |
| Code                       | Description             |                            |                                                                        |          | Excp 2026 | Excp 2027 |
| Item Name:                 |                         | Health Professions Council |                                                                        |          |           |           |
| Allocation to Strategy:    |                         | 2-1-1                      | Enforce the Physical Therapy and Occupational Therapy Practice Acts    |          |           |           |
| OBJECTS OF EXPENSE:        |                         |                            |                                                                        |          |           |           |
| 2009                       | OTHER OPERATING EXPENSE |                            |                                                                        | 15,627   | 16,725    |           |
| TOTAL, OBJECT OF EXPENSE   |                         |                            |                                                                        | \$15,627 | \$16,725  |           |
| METHOD OF FINANCING:       |                         |                            |                                                                        |          |           |           |
| 1                          | General Revenue Fund    |                            |                                                                        | 15,627   | 16,725    |           |
| TOTAL, METHOD OF FINANCING |                         |                            |                                                                        | \$15,627 | \$16,725  |           |



4.B. Exceptional Items Strategy Allocation Schedule  
89th Regular Session, Agency Submission, Version 1  
Automated Budget and Evaluation System of Texas (ABEST)

DATE: 8/24/2024  
TIME: 5:28:32PM

|                            |                            |                         |                                                                        |  |           |           |
|----------------------------|----------------------------|-------------------------|------------------------------------------------------------------------|--|-----------|-----------|
| Agency code:               | 533                        | Agency name:            | Executive Council of Physical Therapy & Occupational Therapy Examiners |  |           |           |
| Code                       | Description                |                         |                                                                        |  | Excp 2026 | Excp 2027 |
| Item Name:                 | Health Professions Council |                         |                                                                        |  |           |           |
| Allocation to Strategy:    | 3-1-1                      | Indirect Administration |                                                                        |  |           |           |
| OBJECTS OF EXPENSE:        |                            |                         |                                                                        |  |           |           |
| 2009                       | OTHER OPERATING EXPENSE    |                         |                                                                        |  | 2,368     | 2,535     |
| TOTAL, OBJECT OF EXPENSE   |                            |                         |                                                                        |  | \$2,368   | \$2,535   |
| METHOD OF FINANCING:       |                            |                         |                                                                        |  |           |           |
| 1                          | General Revenue Fund       |                         |                                                                        |  | 2,368     | 2,535     |
| TOTAL, METHOD OF FINANCING |                            |                         |                                                                        |  | \$2,368   | \$2,535   |

4.B. Exceptional Items Strategy Allocation Schedule  
89th Regular Session, Agency Submission, Version 1  
Automated Budget and Evaluation System of Texas (ABEST)

DATE: 8/24/2024  
TIME: 5:28:32PM

|                            |             |                         |                                                                        |  |           |           |
|----------------------------|-------------|-------------------------|------------------------------------------------------------------------|--|-----------|-----------|
| Agency code:               | 533         | Agency name:            | Executive Council of Physical Therapy & Occupational Therapy Examiners |  |           |           |
| Code                       | Description |                         |                                                                        |  | Excp 2026 | Excp 2027 |
| Item Name:                 |             | Texas.gov Increase      |                                                                        |  |           |           |
| Allocation to Strategy:    |             | 1-1-1                   | Issue and Renew Licenses                                               |  |           |           |
| OBJECTS OF EXPENSE:        |             |                         |                                                                        |  |           |           |
| 2009                       |             | OTHER OPERATING EXPENSE |                                                                        |  | 17,016    | 17,016    |
| TOTAL, OBJECT OF EXPENSE   |             |                         |                                                                        |  | \$17,016  | \$17,016  |
| METHOD OF FINANCING:       |             |                         |                                                                        |  |           |           |
| 1                          |             | General Revenue Fund    |                                                                        |  | 17,016    | 17,016    |
| TOTAL, METHOD OF FINANCING |             |                         |                                                                        |  | \$17,016  | \$17,016  |

4.C. Exceptional Items Strategy Request  
89th Regular Session, Agency Submission, Version 1  
Automated Budget and Evaluation System of Texas (ABEST)

DATE: 8/24/2024  
TIME: 5:28:32PM

|              |     |                                              |                                                                        |  |  |                     |    |         |     |      |     |
|--------------|-----|----------------------------------------------|------------------------------------------------------------------------|--|--|---------------------|----|---------|-----|------|-----|
| Agency Code: | 533 | Agency name:                                 | Executive Council of Physical Therapy & Occupational Therapy Examiners |  |  |                     |    |         |     |      |     |
| GOAL:        | 1   | License Physical and Occupational Therapists |                                                                        |  |  |                     |    |         |     |      |     |
| OBJECTIVE:   | 1   | Ensure License Standards for PTs and OTs     |                                                                        |  |  | Service Categories: |    |         |     |      |     |
| STRATEGY:    | 1   | Issue and Renew Licenses                     |                                                                        |  |  | Service:            | 16 | Income: | A.2 | Age: | B.3 |

| CODE                      | DESCRIPTION             | Excp 2026 | Excp 2027 |
|---------------------------|-------------------------|-----------|-----------|
| OBJECTS OF EXPENSE:       |                         |           |           |
| 1001                      | SALARIES AND WAGES      | 39,354    | 79,847    |
| 2009                      | OTHER OPERATING EXPENSE | 70,594    | 70,537    |
| Total, Objects of Expense |                         | \$109,948 | \$150,384 |

|                          |                      |           |           |
|--------------------------|----------------------|-----------|-----------|
| METHOD OF FINANCING:     |                      |           |           |
| 1                        | General Revenue Fund | 109,948   | 150,384   |
| Total, Method of Finance |                      | \$109,948 | \$150,384 |

EXCEPTIONAL ITEM(S) INCLUDED IN STRATEGY:

- Compensation Adjustments
- Employee Training and Development
- Technology and System Upgrades
- Exempt Position Compensation
- Health Professions Council
- Texas.gov Increase

4.C. Exceptional Items Strategy Request  
89th Regular Session, Agency Submission, Version 1  
Automated Budget and Evaluation System of Texas (ABEST)

DATE: 8/24/2024  
TIME: 5:28:32PM

|              |     |                                                                     |                                                                        |                     |             |          |
|--------------|-----|---------------------------------------------------------------------|------------------------------------------------------------------------|---------------------|-------------|----------|
| Agency Code: | 533 | Agency name:                                                        | Executive Council of Physical Therapy & Occupational Therapy Examiners |                     |             |          |
| GOAL:        | 2   | Promote Compliance and Enforce PT and OT Practice Acts and Rules    |                                                                        |                     |             |          |
| OBJECTIVE:   | 1   | Enforce and Adjudicate PT and OT Practice Acts                      |                                                                        | Service Categories: |             |          |
| STRATEGY:    | 1   | Enforce the Physical Therapy and Occupational Therapy Practice Acts |                                                                        | Service: 16         | Income: A.2 | Age: B.3 |

| CODE                      | DESCRIPTION             | Excp 2026 | Excp 2027 |
|---------------------------|-------------------------|-----------|-----------|
| OBJECTS OF EXPENSE:       |                         |           |           |
| 1001                      | SALARIES AND WAGES      | 25,068    | 50,749    |
| 2009                      | OTHER OPERATING EXPENSE | 28,517    | 28,488    |
| Total, Objects of Expense |                         | \$53,585  | \$79,237  |

|                          |                      |          |          |
|--------------------------|----------------------|----------|----------|
| METHOD OF FINANCING:     |                      |          |          |
| 1                        | General Revenue Fund | 53,585   | 79,237   |
| Total, Method of Finance |                      | \$53,585 | \$79,237 |

EXCEPTIONAL ITEM(S) INCLUDED IN STRATEGY:

- Compensation Adjustments
- Employee Training and Development
- Technology and System Upgrades
- Exempt Position Compensation
- Health Professions Council

4.C. Exceptional Items Strategy Request  
89th Regular Session, Agency Submission, Version 1  
Automated Budget and Evaluation System of Texas (ABEST)

DATE: 8/24/2024  
TIME: 5:28:32PM

|              |     |                         |                                                                        |                     |     |             |
|--------------|-----|-------------------------|------------------------------------------------------------------------|---------------------|-----|-------------|
| Agency Code: | 533 | Agency name:            | Executive Council of Physical Therapy & Occupational Therapy Examiners |                     |     |             |
| GOAL:        | 3   | Indirect Administration |                                                                        | Service Categories: |     |             |
| OBJECTIVE:   | 1   | Indirect Administration |                                                                        | Service:            | 09  | Income: A.2 |
| STRATEGY:    | 1   | Indirect Administration |                                                                        | Age:                | B.3 |             |

| CODE | DESCRIPTION | Excp 2026 | Excp 2027 |
|------|-------------|-----------|-----------|
|------|-------------|-----------|-----------|

OBJECTS OF EXPENSE:

|                           |                         |         |         |
|---------------------------|-------------------------|---------|---------|
| 2009                      | OTHER OPERATING EXPENSE | 4,322   | 4,317   |
| Total, Objects of Expense |                         | \$4,322 | \$4,317 |

METHOD OF FINANCING:

|                          |                      |         |         |
|--------------------------|----------------------|---------|---------|
| 1                        | General Revenue Fund | 4,322   | 4,317   |
| Total, Method of Finance |                      | \$4,322 | \$4,317 |

EXCEPTIONAL ITEM(S) INCLUDED IN STRATEGY:

Employee Training and Development  
Technology and System Upgrades  
Health Professions Council

General Revenue (GR) & General Revenue Dedicated (GR-D) Baseline

DATE: 8/24/2024

89th Regular Session, Agency Submission, Version 1  
Automated Budget and Evaluation System of Texas (ABEST)

TIME: 7:47:25PM

Agency code: 533

Agency name: Executive Council of Physical Therapy & Occupational Therapy Examiners

GR Baseline Request Limit = \$3,257,474

| Strategy/Strategy Option/Rider   |                                                                     |         |     | GR-D Baseline Request Limit = \$0 |                                                 |         |     |                        |                         |        |
|----------------------------------|---------------------------------------------------------------------|---------|-----|-----------------------------------|-------------------------------------------------|---------|-----|------------------------|-------------------------|--------|
| 2026 Funds                       |                                                                     |         |     | 2027 Funds                        |                                                 |         |     | Biennial Cumulative GR | Biennial Cumulative Ded | Page # |
| FTEs                             | Total                                                               | GR      | Ded | FTEs                              | Total                                           | GR      | Ded |                        |                         |        |
| Strategy: 1 - 1 - 1              | Issue and Renew Licenses                                            |         |     |                                   |                                                 |         |     |                        |                         |        |
| 16.0                             | 917,007                                                             | 837,051 | 0   | 16.0                              | 917,007                                         | 837,051 | 0   | 1,674,102              | 0                       | _____  |
| Strategy: 1 - 1 - 2              | Texas.gov. Estimated and Nontransferable                            |         |     |                                   |                                                 |         |     |                        |                         |        |
| 0.0                              | 194,196                                                             | 194,196 | 0   | 0.0                               | 194,196                                         | 194,196 | 0   | 2,062,494              | 0                       | _____  |
| Strategy: 2 - 1 - 1              | Enforce the Physical Therapy and Occupational Therapy Practice Acts |         |     |                                   |                                                 |         |     |                        |                         |        |
| 5.0                              | 632,528                                                             | 590,192 | 0   | 5.0                               | 632,528                                         | 590,192 | 0   | 3,242,878              | 0                       | _____  |
| Strategy: 3 - 1 - 1              | Indirect Administration                                             |         |     |                                   |                                                 |         |     |                        |                         |        |
| 0.0                              | 10,006                                                              | 7,298   | 0   | 0.0                               | 10,006                                          | 7,298   | 0   | 3,257,474              | 0                       | _____  |
| 21.0                             |                                                                     |         |     | 21.0                              | *****GR Baseline Request Limit=\$3,257,474***** |         |     |                        |                         |        |
| Excp Item: 1                     | Compensation Adjustments                                            |         |     |                                   |                                                 |         |     |                        |                         |        |
| 0.0                              | 51,174                                                              | 51,174  | 0   | 0.0                               | 117,348                                         | 117,348 | 0   | 3,425,996              | 0                       | _____  |
| Strategy Detail for Excp Item: 1 |                                                                     |         |     |                                   |                                                 |         |     |                        |                         |        |
| Strategy: 1 - 1 - 1              | Issue and Renew Licenses                                            |         |     |                                   |                                                 |         |     |                        |                         |        |
| 0.0                              | 30,743                                                              | 30,743  | 0   | 0.0                               | 71,236                                          | 71,236  | 0   |                        |                         |        |
| Strategy: 2 - 1 - 1              | Enforce the Physical Therapy and Occupational Therapy Practice Acts |         |     |                                   |                                                 |         |     |                        |                         |        |
| 0.0                              | 20,431                                                              | 20,431  | 0   | 0.0                               | 46,112                                          | 46,112  | 0   |                        |                         |        |
| Excp Item: 2                     | Employee Training and Development                                   |         |     |                                   |                                                 |         |     |                        |                         |        |
| 0.0                              | 3,310                                                               | 3,310   | 0   | 0.0                               | 3,750                                           | 3,750   | 0   | 3,433,056              | 0                       | _____  |

General Revenue (GR) & General Revenue Dedicated (GR-D) Baseline

DATE: 8/24/2024

89th Regular Session, Agency Submission, Version 1  
Automated Budget and Evaluation System of Texas (ABEST)

TIME: 7:47:25PM

Agency code: 533

Agency name: Executive Council of Physical Therapy & Occupational Therapy Examiners

GR Baseline Request Limit = \$3,257,474

| Strategy/Strategy Option/Rider   |                                                                     |        |     | GR-D Baseline Request Limit = \$0 |        |        |     |               |                |        |
|----------------------------------|---------------------------------------------------------------------|--------|-----|-----------------------------------|--------|--------|-----|---------------|----------------|--------|
| 2026 Funds                       |                                                                     |        |     | 2027 Funds                        |        |        |     | Biennial      | Biennial       |        |
| FTEs                             | Total                                                               | GR     | Ded | FTEs                              | Total  | GR     | Ded | Cumulative GR | Cumulative Ded | Page # |
| Strategy Detail for Excp Item: 2 |                                                                     |        |     |                                   |        |        |     |               |                |        |
| Strategy: 1 - 1 - 1              | Issue and Renew Licenses                                            |        |     |                                   |        |        |     |               |                |        |
| 0.0                              | 2,052                                                               | 2,052  | 0   | 0.0                               | 2,325  | 2,325  | 0   |               |                |        |
| Strategy: 2 - 1 - 1              | Enforce the Physical Therapy and Occupational Therapy Practice Acts |        |     |                                   |        |        |     |               |                |        |
| 0.0                              | 1,092                                                               | 1,092  | 0   | 0.0                               | 1,238  | 1,238  | 0   |               |                |        |
| Strategy: 3 - 1 - 1              | Indirect Administration                                             |        |     |                                   |        |        |     |               |                |        |
| 0.0                              | 166                                                                 | 166    | 0   | 0.0                               | 187    | 187    | 0   |               |                |        |
| Excp Item: 3                     | Technology and System Upgrades                                      |        |     |                                   |        |        |     |               |                |        |
| 0.0                              | 35,752                                                              | 35,752 | 0   | 0.0                               | 31,893 | 31,893 | 0   | 3,500,701     | 0              |        |
| Strategy Detail for Excp Item: 3 |                                                                     |        |     |                                   |        |        |     |               |                |        |
| Strategy: 1 - 1 - 1              | Issue and Renew Licenses                                            |        |     |                                   |        |        |     |               |                |        |
| 0.0                              | 22,166                                                              | 22,166 | 0   | 0.0                               | 19,773 | 19,773 | 0   |               |                |        |
| Strategy: 2 - 1 - 1              | Enforce the Physical Therapy and Occupational Therapy Practice Acts |        |     |                                   |        |        |     |               |                |        |
| 0.0                              | 11,798                                                              | 11,798 | 0   | 0.0                               | 10,525 | 10,525 | 0   |               |                |        |
| Strategy: 3 - 1 - 1              | Indirect Administration                                             |        |     |                                   |        |        |     |               |                |        |
| 0.0                              | 1,788                                                               | 1,788  | 0   | 0.0                               | 1,595  | 1,595  | 0   |               |                |        |
| Excp Item: 4                     | Exempt Position Compensation                                        |        |     |                                   |        |        |     |               |                |        |
| 0.0                              | 13,248                                                              | 13,248 | 0   | 0.0                               | 13,248 | 13,248 | 0   | 3,527,197     | 0              |        |
| Strategy Detail for Excp Item: 4 |                                                                     |        |     |                                   |        |        |     |               |                |        |
| Strategy: 1 - 1 - 1              | Issue and Renew Licenses                                            |        |     |                                   |        |        |     |               |                |        |
| 0.0                              | 8,611                                                               | 8,611  | 0   | 0.0                               | 8,611  | 8,611  | 0   |               |                |        |
| Strategy: 2 - 1 - 1              | Enforce the Physical Therapy and Occupational Therapy Practice Acts |        |     |                                   |        |        |     |               |                |        |
| 0.0                              | 4,637                                                               | 4,637  | 0   | 0.0                               | 4,637  | 4,637  | 0   |               |                |        |
| Excp Item: 5                     | Health Professions Council                                          |        |     |                                   |        |        |     |               |                |        |
| 0.0                              | 47,355                                                              | 47,355 | 0   | 0.0                               | 50,683 | 50,683 | 0   | 3,625,235     | 0              |        |

General Revenue (GR) & General Revenue Dedicated (GR-D) Baseline

DATE: 8/24/2024

89th Regular Session, Agency Submission, Version 1  
Automated Budget and Evaluation System of Texas (ABEST)

TIME: 7:47:25PM

Agency code: 533

Agency name: Executive Council of Physical Therapy & Occupational Therapy Examiners

GR Baseline Request Limit = \$3,257,474

| Strategy/Strategy Option/Rider   |                                                                     |             |     | GR-D Baseline Request Limit = \$0 |             |             |     |                        |                         | Page # |
|----------------------------------|---------------------------------------------------------------------|-------------|-----|-----------------------------------|-------------|-------------|-----|------------------------|-------------------------|--------|
| 2026 Funds                       |                                                                     |             |     | 2027 Funds                        |             |             |     | Biennial Cumulative GR | Biennial Cumulative Ded |        |
| FTEs                             | Total                                                               | GR          | Ded | FTEs                              | Total       | GR          | Ded |                        |                         |        |
| Strategy Detail for Excp Item: 5 |                                                                     |             |     |                                   |             |             |     |                        |                         |        |
| Strategy: 1 - 1 - 1              | Issue and Renew Licenses                                            |             |     |                                   |             |             |     |                        |                         |        |
| 0.0                              | 29,360                                                              | 29,360      | 0   | 0.0                               | 31,423      | 31,423      | 0   |                        |                         |        |
| Strategy: 2 - 1 - 1              | Enforce the Physical Therapy and Occupational Therapy Practice Acts |             |     |                                   |             |             |     |                        |                         |        |
| 0.0                              | 15,627                                                              | 15,627      | 0   | 0.0                               | 16,725      | 16,725      | 0   |                        |                         |        |
| Strategy: 3 - 1 - 1              | Indirect Administration                                             |             |     |                                   |             |             |     |                        |                         |        |
| 0.0                              | 2,368                                                               | 2,368       | 0   | 0.0                               | 2,535       | 2,535       | 0   |                        |                         |        |
| Excp Item: 6                     | Texas.gov Increase                                                  |             |     |                                   |             |             |     |                        |                         |        |
| 0.0                              | 17,016                                                              | 17,016      | 0   | 0.0                               | 17,016      | 17,016      | 0   | 3,659,267              | 0                       |        |
| Strategy Detail for Excp Item: 6 |                                                                     |             |     |                                   |             |             |     |                        |                         |        |
| Strategy: 1 - 1 - 1              | Issue and Renew Licenses                                            |             |     |                                   |             |             |     |                        |                         |        |
| 0.0                              | 17,016                                                              | 17,016      | 0   | 0.0                               | 17,016      | 17,016      | 0   |                        |                         |        |
| 21.0                             | \$1,921,592                                                         | \$1,796,592 | \$0 | 21.0                              | \$1,987,675 | \$1,862,675 | 0   |                        |                         |        |



**6.A. Historically Underutilized Business Supporting Schedule**  
 89th Regular Session, Agency Submission, Version 1  
 Automated Budget and Evaluation System of Texas (ABEST)

Date: **8/24/2024**  
 Time: **5:28:35PM**

Agency Code: **533**      Agency: **Executive Council of Physical Therapy & Occupational Therapy Examiners**

COMPARISON TO STATEWIDE HUB PROCUREMENT GOALS

**A. Fiscal Year - HUB Expenditure Information**

| Statewide<br>HUB Goals | Procurement<br>Category   | % Goal | <u>HUB Expenditures FY 2022</u> |        |                 | <u>Total Expenditures</u> |        | <u>HUB Expenditures FY 2023</u> |        |                 | <u>Total Expenditures</u> |  |
|------------------------|---------------------------|--------|---------------------------------|--------|-----------------|---------------------------|--------|---------------------------------|--------|-----------------|---------------------------|--|
|                        |                           |        | % Actual                        | Diff   | Actual \$       | FY 2022                   | % Goal | % Actual                        | Diff   | Actual \$       | FY 2023                   |  |
| 11.2%                  | Heavy Construction        | 11.2 % | 0.0%                            | -11.2% | \$0             | \$0                       | 11.2 % | 0.0%                            | -11.2% | \$0             | \$0                       |  |
| 21.1%                  | Building Construction     | 21.1 % | 0.0%                            | -21.1% | \$0             | \$0                       | 21.1 % | 0.0%                            | -21.1% | \$0             | \$0                       |  |
| 32.9%                  | Special Trade             | 32.9 % | 0.0%                            | -32.9% | \$0             | \$0                       | 32.9 % | 0.0%                            | -32.9% | \$0             | \$0                       |  |
| 23.7%                  | Professional Services     | 23.7 % | 0.0%                            | -23.7% | \$0             | \$0                       | 23.7 % | 0.0%                            | -23.7% | \$0             | \$0                       |  |
| 26.0%                  | Other Services            | 26.0 % | 19.1%                           | -6.9%  | \$12,934        | \$67,883                  | 26.0 % | 8.8%                            | -17.2% | \$1,410         | \$16,080                  |  |
| 21.1%                  | Commodities               | 21.1 % | 71.2%                           | 50.1%  | \$46,759        | \$65,680                  | 21.1 % | 45.2%                           | 24.1%  | \$40,687        | \$89,955                  |  |
|                        | <b>Total Expenditures</b> |        | <b>44.7%</b>                    |        | <b>\$59,693</b> | <b>\$133,563</b>          |        | <b>39.7%</b>                    |        | <b>\$42,097</b> | <b>\$106,035</b>          |  |

**B. Assessment of Attainment of HUB Procurement Goals**

**Attainment:**

The agency exceeded 50% of the applicable statewide and agency HUB procurement goals in FY 2022.

The agency exceeded 50% of the applicable statewide and agency HUB procurement goals in FY 2023.

**Applicability:**

The "Heavy Construction", Building Construction", "Special Trade Construction", and "Professional Services" categories are not applicable to agency operation in either FY 2022 or 2023 since the agency did not have any strategies or programs related to construction.

**Factors Affecting Attainment:**

The agency met and exceeded the goal of "Commodities" in FY 2022 and 2023. The agency contracts with and utilizes HUB vendors when available.

**C. Good-Faith Efforts to Increase HUB Participation**

**Outreach Efforts and Mentor-Protégé Programs:**

n/a

**HUB Program Staffing:**

As the Executive Director of ECPTOTE, I champion the use of HUB's for our procurement of goods and services. The ECPTOTE are authorized for 20 FTE's. The Staff Service Officer handles purchasing for the agency and I oversee the HUB Program .

**6.A. Historically Underutilized Business Supporting Schedule**  
89th Regular Session, Agency Submission, Version 1  
Automated Budget and Evaluation System of Texas (ABEST)

Date: **8/24/2024**  
Time: **5:28:35PM**

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Agency Code: **533**      Agency: **Executive Council of Physical Therapy & Occupational Therapy Examiners**

**Current and Future Good-Faith Efforts:**

The agency made the following "good-faith efforts to comply with the statewide HUB procurement procedures as stated by 34 TAC, § 20.13(d):

- .ensured that contract specifications, terms, and conditions reflected the agency's actual requirements, were clearly stated, and did not impose unreasonable or unnecessary contract requirements.
- .provided potential bidders with a list of certified HUBs for subcontracting, and
- .prepared and distributed information on procurement procedures in a manner that encouraged participation in agency contract by all business.

6.E. Estimated Revenue Collections Supporting Schedule  
89th Regular Session, Agency Submission, Version 1  
Automated Budget and Evaluation System of Texas (ABEST)

| Agency Code: 533            |                                         | Agency name: Executive Council of Physical Therapy & Occupational Therapy Examiners |               |               |               |               |
|-----------------------------|-----------------------------------------|-------------------------------------------------------------------------------------|---------------|---------------|---------------|---------------|
| FUND/ACCOUNT                |                                         | Act 2023                                                                            | Exp 2024      | Est 2025      | Est 2026      | Est 2027      |
| <u>1</u>                    | General Revenue Fund                    |                                                                                     |               |               |               |               |
|                             | Beginning Balance (Unencumbered):       | \$0                                                                                 | \$0           | \$0           | \$0           | \$0           |
|                             | Estimated Revenue:                      |                                                                                     |               |               |               |               |
|                             | 3562 Health Related Profession Fees     | 5,719,850                                                                           | 5,682,242     | 5,795,886     | 5,911,804     | 6,030,040     |
|                             | Subtotal: Actual/Estimated Revenue      | 5,719,850                                                                           | 5,682,242     | 5,795,886     | 5,911,804     | 6,030,040     |
|                             | Total Available                         | \$5,719,850                                                                         | \$5,682,242   | \$5,795,886   | \$5,911,804   | \$6,030,040   |
| DEDUCTIONS:                 |                                         |                                                                                     |               |               |               |               |
|                             | Expended/ Budgeted/Requested            | (1,336,123)                                                                         | (1,718,305)   | (1,641,344)   | (1,628,737)   | (1,628,737)   |
|                             | Transfer-Employee Benefits (OASI & ERS) | (318,396)                                                                           | (467,387)     | (484,223)     | (484,223)     | (484,223)     |
|                             | Total, Deductions                       | \$(1,654,519)                                                                       | \$(2,185,692) | \$(2,125,567) | \$(2,112,960) | \$(2,112,960) |
| Ending Fund/Account Balance |                                         |                                                                                     |               |               |               |               |
|                             |                                         | \$4,065,331                                                                         | \$3,496,550   | \$3,670,319   | \$3,798,844   | \$3,917,080   |

REVENUE ASSUMPTIONS:

CONTACT PERSON:

Ebony Holley

6.E. Estimated Revenue Collections Supporting Schedule

89th Regular Session, Agency Submission, Version 1

Automated Budget and Evaluation System of Texas (ABEST)

Agency Code: 533    Agency name: Executive Council of Physical Therapy & Occupational Therapy Examiners

| FUND/ACCOUNT                               | Act 2023           | Exp 2024           | Est 2025           | Est 2026           | Est 2027           |
|--------------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b><u>666</u>    Appropriated Receipts</b> |                    |                    |                    |                    |                    |
| Beginning Balance (Unencumbered):          | \$166,522          | \$119,967          | \$119,967          | \$125,000          | \$125,000          |
| Estimated Revenue:                         |                    |                    |                    |                    |                    |
| <b>DEDUCTIONS:</b>                         |                    |                    |                    |                    |                    |
| Expended/ Budgeted/Requested               | (166,522)          | (119,967)          | (119,967)          | (125,000)          | (125,000)          |
| <b>Total, Deductions</b>                   | <b>\$(166,522)</b> | <b>\$(119,967)</b> | <b>\$(119,967)</b> | <b>\$(125,000)</b> | <b>\$(125,000)</b> |
| Ending Fund/Account Balance                | \$0                | \$0                | \$0                | \$0                | \$0                |

REVENUE ASSUMPTIONS:

CONTACT PERSON:

Ebony Holley